

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
APRIL 15, 2015

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, April 15, 2015, at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order at 7:00 p.m.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call:

Present: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Haefs, Erickson, Zima, Evans, Kaye, Buckley, Landwehr, Dantine, La Violette, Katers, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Schadewald, Lund, Fewell

Excused: Steffen

Total Present: 25 Total Excused: 1

No. 1 -- ADOPTION OF AGENDA

Chairman Moynihan amended the agenda by moving Item #6a and #6b after #1 Adoption of Agenda; Resolutions #10g, #10e and #10j after Item #3 Approval of Minutes of March 18, 2015; deleting Item #11 (Closed Session); and Item #2 will allow the public to address the Board on items that are on tonight's agenda.

A motion was made by Supervisor Hoyer and seconded by Supervisor Evans **"to approve the agenda as amended"**. Voice vote taken. Motion carried unanimously with no abstentions.

ITEM #6A AND #6B TAKEN OUT OF ORDER AT THIS TIME.

No. 6a -- CONFIRMATION AND APPOINTMENT OF JAMIE BLOM AS COUNTY BOARD SUPERVISOR DISTRICT 23

A motion was made by Supervisor Schadewald and seconded by Supervisor De Wane **"to approve the above appointment"**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 6b -- ADMINISTER OATH OF OFFICE TO DISTRICT 23 SUPERVISOR

Brown County Clerk Sandy Juno administered the Oath of Office to Mr. Blom. Upon completion of the oath and signatures, Supervisor Blom took his seat.

No. 2 -- COMMENTS FROM THE PUBLIC:

- a) ~~Must be limited to items not on the agenda.~~ Can be items on the agenda tonight.
 - b) State name and address for the record.
 - c) Comments will be limited to five minutes.
 - d) The Board's role is to listen and not discuss comments nor take action of those comments at this meeting.
-
- 1. Vicki Reynen, 4115 St. Francis Park Circle, Green Bay, WI 54313, spoke about the Classification Salary Range and would like to know if the employee will have the opportunity to meet with the Department Head to review job titles and pay ranges; and will changes be allowed if an individual is not classified property and who decides the Department Head or Human Resources Department.
 - 2. Lyle Wilquet, 1942 Zeise Avenue, Green Bay, spoke against allowing pornographic DVD's available from the Library.
 - 3. Devon Christianson, Director of the Aging & Disability Resource Center and Jessica Nell, member of the Aging & Disability Resource Board spoke in favor of the ADRC resolution and the need to maintain the use of these programs to allow for independent living.
 - 4. Paul Zeller, Brown County Treasurer introduced himself and informed the Supervisors that his door is always open. Mr. Zeller discussed 2 concerns. First the printing and formatting of the tax bills may be increased from 1 page to 2 pages which would incur major costs to the County; and second that if there are any questions to #9d (Executive Committee Report), items #24 and #25, he will be available to answer questions.

No. 3 -- APPROVAL OF MINUTES OF MARCH 18, 2015

A motion was made by Supervisor Hoyer and seconded by Supervisor Jamir **"to approve the minutes of the March 18, 2015 meeting"**. Voice vote taken. Motion carried unanimously with no abstentions.

TAKEN OUT OF ORDER ITEMS #10G, #10E AND #10J AT THIS TIME.

No. 10g -- RESOLUTION RE: INITIAL RESOLUTIONS AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,575,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS OF BROWN COUNTY, WISCONSIN IN ONE OR MORE SERVICES AT ONE OR MORE TIMES

TO: THE HONORABLE CHAIRMAN AND MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

INITIAL RESOLUTIONS AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$7,575,000
GENERAL OBLIGATION CORPORATE PURPOSE BONDS OF BROWN COUNTY,
WISCONSIN IN ONE OR MORE SERIES AT ONE OR MORE TIMES

Initial Resolution Authorizing
General Obligation Bonds
In an Amount Not to Exceed
\$5,320,000

BE IT RESOLVED, by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$5,320,000 for the purpose of paying the costs of highway improvements and bridge repairs, including but not limited to CTH EB (CTH EB & Preservation Way); CTH R (CTH KB to US 141/29); CTH EB (CTH G to CTH AAA); CTH P (2,000' South CTH N to STH 54); CTH J (CTH U to CTH F); CTH EA (Willow Rd. to STH 29); CTH ZZ (Clay Street to Tetzlaff Rd.); CTH ZZ (Bridge over East River); CTH M (Bridge over Suamico River); and CTH U (Roundabout at CTH U & CTH DD); and paying professional fees and expenses in connection with the issuance of the bonds.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such construction shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

Initial Resolution Authorizing
General Obligation Bonds
In an Amount Not to Exceed
\$2,255,000

BE IT RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that there shall be issued, pursuant to Chapter 67, Wisconsin Statutes, General Obligation Bonds in an amount not to exceed \$2,255,000 for the purpose of paying the costs of communications upgrades consisting of integrated computer aided dispatch and 9-1-1 phone system and paying professional fees and expenses in connection with the issuance of the bonds.

BE IT FURTHER RESOLVED, by the Board of Supervisors of Brown County, Wisconsin, that change orders in excess of \$10,000 or 25% of the contract price, whichever is less, for such information systems infrastructure shall be submitted to the appropriate oversight committee of the Board of Supervisors of Brown County for prior approval.

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Brown County, Wisconsin, that the bonds shall be offered for public sale. At a subsequent meeting, the County Board of Supervisors shall consider such bids for the bonds as may have been received and take action thereon.

BE IT FURTHER RESOLVED, by the County Board of Supervisors of Brown County, Wisconsin, that the Finance Director (in consultation with the County's financial advisor) shall also cause Official Notices of Sale to be prepared and distributed and may prepare or cause to be prepared and distributed Preliminary Official Statements or other forms of offering circulars.

BE IT FURTHER RESOLVED by the County Board of Supervisors of Brown County, Wisconsin, that the County shall make expenditures as needed from its funds on hand to pay the costs of the above-approved projects until bond proceeds which may be issued in the maximum principal amount of \$7,575,000 become available. The County hereby officially

declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the bonds.

Adopted: April 15, 2015

Respectfully submitted,
BROWN COUNTY BOARD OF SUPERVISORS
EXECUTIVE COMMITTEE
ADMINISTRATION COMMITTEE
PLANNING, DEVELOPMENT & TRANSPORTATION
COMMITTEE
PUBLIC SAFETY COMMITTEE

Fiscal Note: *This resolution does not require an appropriation from the general fund. \$118,675 was included in the 2015 Debt Service budget for the interest payment on these bonds.*

A presentation was given by PFM (Public Financial Management, Inc.

Following a motion was made by Supervisor De Wane and seconded by Supervisor Nicholson **“to adopt”**. Vote taken. Roll Call #10g(1):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Haefs, Erickson, Zima, Evans, Kaye, Buckley, Landwehr, Dantine, La Violette, Katers, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Fewell

Nays: None

Abstain: None

Total Ayes: 26

Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive

Date: 4/20/2015

ATTACHMENTS TO
RESOLUTION #10G
ON THE FOLLOWING
PAGES

BOND DEBT SERVICE

Brown County, WI (2015 CIP/Budget Estimate)
G.O. Bonds, Series 2015
DRAFT

Period Ending	Principal	Coupon	Interest	Debt Service
11/01/2015			118,675	118,675
11/01/2016	405,000	4.000%	303,000	708,000
11/01/2017	420,000	4.000%	286,800	706,800
11/01/2018	440,000	4.000%	270,000	710,000
11/01/2019	455,000	4.000%	252,400	707,400
11/01/2020	475,000	4.000%	234,200	709,200
11/01/2021	495,000	4.000%	215,200	710,200
11/01/2022	515,000	4.000%	195,400	710,400
11/01/2023	535,000	4.000%	174,800	709,800
11/01/2024	555,000	4.000%	153,400	708,400
11/01/2025	275,000	4.000%	131,200	406,200
11/01/2026	285,000	4.000%	120,200	405,200
11/01/2027	295,000	4.000%	108,800	403,800
11/01/2028	305,000	4.000%	97,000	402,000
11/01/2029	320,000	4.000%	84,800	404,800
11/01/2030	330,000	4.000%	72,000	402,000
11/01/2031	345,000	4.000%	58,800	403,800
11/01/2032	360,000	4.000%	45,000	405,000
11/01/2033	375,000	4.000%	30,600	405,600
11/01/2034	390,000	4.000%	15,600	405,600
	7,575,000		2,967,875	10,542,875

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RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: March 17, 2015
REQUEST TO: Public Safety Committee
MEETING DATE: April 1, 2015
REQUEST FROM: Chad Weininger
Director of Administration

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Initial Resolution Authorizing the Issuance of Bonds

ISSUE/BACKGROUND INFORMATION:

Attached is the 2015 bond resolution that requires the approval of the Committee and Board of Supervisors. The resolution includes all bonded capital projects approved by the County Board at its November 6, 2014 budget meeting. Please refer to pages 272 to 280 of the 2015 Adopted Budget Book for detailed descriptions of the 2015 bonded projects.

The Planning, Development and Transportation projects are as follows:

CTH EB (CTH EB& Preservation Way) - Roundabout	544,064
CTH R (CTH KB to US 141/29) - Recondition	2,942,529
CTH EB (CTH G to CTH AAA) - Recondition	510,124
CTH P (2,000' South CTH N to STH 54) - Recondition	886,786
CTH J (CTH U to CTH F) – Safety Improvements	12,024
Preliminary Costs:	
CTH EA (Willow Rd to STH 29) – Reconstruction	123,782
CTH ZZ (Clay Street to Tetzlaff Rd) – Reconstruction	152,541
CTH ZZ (Bridge over East River) – Bridge Replacement	12,850
CTH M (Bridge over Suamico River) – Bridge Replacement	13,267
CTH U (Round-about at CTH U & CTH DD)	<u>122,033</u>
Subtotal Highway	5,320,000

The Public Safety project is as follows:

Integrated Computer Aided Dispatch and 9-1-1 Phone System	<u>2,255,000</u>
Total Bonded Projects	7,575,000

Included in the resolution is \$130,115 for the estimated cost of issuance of the bonds. The attached resolution includes language that will allow unspent Highway funds to be applied against other Board approved highway projects.

If the resolution is approved by the County Board, the Department of Administration will work with the County's Bond Counsel and Financial Advisor to issue the bonds. The following is a summary of the required steps:

1. PD&T, Administration, Public Safety Com approve the project resolution (Mar 23rd, Mar 26th, and April 1st)
2. Executive Committee approves project resolutions from committee (April 6, 2015)
3. Board of Supervisors approves project resolution from Executive Committee (April 15, 2015)
4. Debt offer is advertised
5. Bid is opened in the County Clerk's Office. (May 20, 2015)
6. Bid results are presented to Executive Committee. (May 20, 2015)
7. Debt is approved by the Board of Supervisors. (May 20, 2015)

ACTION REQUESTED:

The financing process requires two separate approvals. The first approval is for authorization of debt for the projects and the second is the approval of the debt issue. Please approve the attached resolution to authorize debt for the projects.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

1. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? Please see attached amortization schedule
 - b. If part of a bigger project, what is the total amount of the project? \$_____
 - c. Is it currently budgeted? ☒ Yes ☐ No
 1. If yes, in which account? Debt Service Fund
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: March 17, 2015
REQUEST TO: Administration Committee
MEETING DATE: March 26, 2015
REQUEST FROM: Chad Weininger
 Director of Administration

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Initial Resolution Authorizing the Issuance of Bonds

ISSUE/BACKGROUND INFORMATION:

Attached is the 2015 bond resolution that requires the approval of the Committee and Board of Supervisors. The resolution includes all bonded capital projects approved by the County Board at its

November 6, 2014 budget meeting. Please refer to pages 272 to 280 of the 2015 Adopted Budget Book for detailed descriptions of the 2015 bonded projects.

The Planning, Development and Transportation projects are as follows:

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CTH R (CTH KB to US 141/29) - Recondition	2,942,529
CTH EB (CTH G to CTH AAA) - Recondition	510,124
CTH P (2,000' South CTH N to STH 54) - Recondition	886,786
CTH J (CTH U to CTH F) – Safety Improvements	12,024
Preliminary Costs:	
CTH EA (Willow Rd to STH 29) – Reconstruction	123,782
CTH ZZ (Clay Street to Tetzlaff Rd) – Reconstruction	152,541
CTH ZZ (Bridge over East River) – Bridge Replacement	12,850
CTH M (Bridge over Suamico River) – Bridge Replacement	13,267
CTH U (Round-about at CTH U & CTH DD)	<u>122,033</u>
Subtotal Highway	5,320,000

The Public Safety project is as follows:

Integrated Computer Aided Dispatch and 9-1-1 Phone System	<u>2,255,000</u>
Total Bonded Projects	7,575,000

Included in the resolution is \$130,115 for the estimated cost of issuance of the bonds. The attached resolution includes language that will allow unspent Highway funds to be applied against other Board approved highway projects.

If the resolution is approved by the County Board, the Department of Administration will work with the County's Bond Counsel and Financial Advisor to issue the bonds. The following is a summary of the required steps:

8. PD&T, Administration, Public Safety Com approve the project resolution (Mar 23rd, Mar 26th, and April 1st)
9. Executive Committee approves project resolutions from committee (April 6, 2015)
10. Board of Supervisors approves project resolution from Executive Committee (April 15, 2015)
11. Debt offer is advertised
12. Bid is opened in the County Clerk's Office. (May 20, 2015)
13. Bid results are presented to Executive Committee. (May 20, 2015)
14. Debt is approved by the Board of Supervisors. (May 20, 2015)

ACTION REQUESTED:

The financing process requires two separate approvals. The first approval is for authorization of debt for the projects and the second is the approval of the debt issue. Please approve the attached resolution to authorize debt for the projects.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

2. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? Please see attached amortization schedule
- b. If part of a bigger project, what is the total amount of the project? \$_____
- c. Is it currently budgeted? ☒ Yes ☐ No
1. If yes, in which account? Debt Service Fund
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: March 17, 2015

REQUEST TO: Executive Committee

MEETING DATE: April 6, 2015

REQUEST FROM: Chad Weininger
Director of Administration

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Initial Resolution Authorizing the Issuance of Bonds

ISSUE/BACKGROUND INFORMATION:

Attached is the 2015 bond resolution that requires the approval of the Committee and Board of Supervisors. The resolution includes all bonded capital projects approved by the County Board at its November 6, 2014 budget meeting. Please refer to pages 272 to 280 of the 2015 Adopted Budget Book for detailed descriptions of the 2015 bonded projects.

The Planning, Development and Transportation projects are as follows:

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CTH J (CTH U to CTH F) – Safety Improvements	12,024
Preliminary Costs:	
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CTH U (Round-about at CTH U & CTH DD)	<u>122,033</u>
Subtotal Highway	5,320,000

The Public Safety project is as follows:

Integrated Computer Aided Dispatch and 9-1-1 Phone System	<u>2,255,000</u>
Total Bonded Projects	7,575,000

Included in the resolution is \$130,115 for the estimated cost of issuance of the bonds. The attached resolution includes language that will allow unspent Highway funds to be applied against other Board approved highway projects.

If the resolution is approved by the County Board, the Department of Administration will work with the County's Bond Counsel and Financial Advisor to issue the bonds. The following is a summary of the required steps:

15. PD&T, Administration, Public Safety Com approve the project resolution (Mar 23rd, Mar 26th, and April 1st)
16. Executive Committee approves project resolutions from committee (April 6, 2015)
17. Board of Supervisors approves project resolution from Executive Committee (April 15, 2015)
18. Debt offer is advertised
19. Bid is opened in the County Clerk's Office. (May 20, 2015)
20. Bid results are presented to Executive Committee. (May 20, 2015)
21. Debt is approved by the Board of Supervisors. (May 20, 2015)

ACTION REQUESTED:

The financing process requires two separate approvals. The first approval is for authorization of debt for the projects and the second is the approval of the debt issue. Please approve the attached resolution to authorize debt for the projects.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

3. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? Please see attached amortization schedule
- b. If part of a bigger project, what is the total amount of the project? \$_____
- c. Is it currently budgeted? ☒ Yes ☐ No
1. If yes, in which account? Debt Service Fund
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: March 17, 2015
REQUEST TO: Planning, Development & Transportation Committee
MEETING DATE: March 23, 2015
REQUEST FROM: Chad Weininger
Director of Administration

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
 ☐ New ordinance ☐ Revision to ordinance

TITLE: Initial Resolution Authorizing the Issuance of Bonds

ISSUE/BACKGROUND INFORMATION:

Attached is the 2015 bond resolution that requires the approval of the Committee and Board of Supervisors. The resolution includes all bonded capital projects approved by the County Board at its November 6, 2014 budget meeting. Please refer to pages 272 to 280 of the 2015 Adopted Budget Book for detailed descriptions of the 2015 bonded projects.

The Planning, Development and Transportation projects are as follows:

CTH EB (CTH EB& Preservation Way) - Roundabout	544,064
CTH R (CTH KB to US 141/29) - Recondition	2,942,529
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Preliminary Costs:	
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CTH M (Bridge over Suamico River) – Bridge Replacement	13,267
CTH U (Round-about at CTH U & CTH DD)	<u>122,033</u>
Subtotal Highway	5,320,000

The Public Safety project is as follows:

Integrated Computer Aided Dispatch and 9-1-1 Phone System	<u>2,255,000</u>
Total Bonded Projects	7,575,000

Included in the resolution is \$130,115 for the estimated cost of issuance of the bonds. The attached resolution includes language that will allow unspent Highway funds to be applied against other Board approved highway projects.

If the resolution is approved by the County Board, the Department of Administration will work with the County's Bond Counsel and Financial Advisor to issue the bonds. The following is a summary of the required steps:

22. PD&T, Administration, Public Safety Com approve the project resolution (Mar 23rd, Mar 26th, and April 1st)
23. Executive Committee approves project resolutions from committee (April 6, 2015)
24. Board of Supervisors approves project resolution from Executive Committee (April 15, 2015)
25. Debt offer is advertised
26. Bid is opened in the County Clerk's Office. (May 20, 2015)
27. Bid results are presented to Executive Committee. (May 20, 2015)
28. Debt is approved by the Board of Supervisors. (May 20, 2015)

ACTION REQUESTED:

The financing process requires two separate approvals. The first approval is for authorization of debt for the projects and the second is the approval of the debt issue. Please approve the attached resolution to authorize debt for the projects.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

4. Is there a fiscal impact? ☒ Yes ☐ No
 - a. If yes, what is the amount of the impact? Please see attached amortization schedule
 - b. If part of a bigger project, what is the total amount of the project? \$_____
 - c. Is it currently budgeted? ☒ Yes ☐ No
 1. If yes, in which account? Debt Service Fund
 2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

**No. 10e -- RESOLUTION RE: IN SUPPORT OF RETAINING AND EXPANDING
WISCONSIN CURRENT LONG TERM CARE SYSTEM OF FAMILY CARE,
IRIS PARTNERSHIP, AND AGING AND DISABILITY RESOURCE CENTER**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Governor Walker's 2015-2017 budget proposal would dismantle Wisconsin's nationally admired long term care (LTC) system currently serving nearly 55,000 older adults and individuals with disabilities; and

WHEREAS, The governor's budget would eliminate IRIS; replace Family Care and existing managed care organizations (MCOs) with 2-3 private health insurance companies providing both health care and LTC services; and give authority to the Department of Health Services (DHS) to privatize county-run Aging and Disability Resource Centers (ADRCs) by contracting out many of their functions; and

WHEREAS, these proposals were initiated with no input from people receiving LTC services or their families, aging or disability advocates, local officials, MCOs, ADRCs, provider agencies, or legislators; and

WHEREAS, the current LTC system was the outgrowth of four years of intensive LTC Reform planning in the 1990's involving LTC consumers and families, aging and disability advocates, counties and state officials, resulting in strong bi-partisan support for a LTC-only version of Family Care; and

WHEREAS, the hoped-for reforms have actually been produced by the current system: reducing nursing home utilization, "bending the curve" on Medicaid spending, reducing the portion of Medicaid spent on LTC, and creating locally-based ADRCs to provide prevention and 1-stop information on LTC for all citizens; and

WHEREAS, the current LTC system has created huge saving for taxpayers while maintaining quality: reducing the Medicaid portion of the budget from 53% in 2002 to 43% in 2011, reducing the nursing home population by 9,000 people, keeping administrative costs for Family Care down to 4.2% and limiting MCO surpluses to 2%; and

WHEREAS, the IRIS program was started in 2008 to provide a non-managed care alternative for people who want to self-direct all of their services and this popular, unique and flexible program has grown rapidly to its current enrollment of 11,500 people; and

WHEREAS, ADRCs have become a nationally recognized model and one of the most important roles of county government to meet a variety of needs and reduce the cost of growing LTC population; and

WHEREAS, all of the projected \$14 million in saving in state and federal funds in the 2015-2017 budget are the result of current expansion of the existing LTC system into 7 northeast counties;

NOW, THEREFORE BE IT RESOLVED by the Brown County Board of Supervisors that Wisconsin should retain its existing successful and cost-effective Models of Family Care, IRIS, Partnership and ADRCs, and should expand those models statewide to eliminate waiting lists, sustain quality, and achieve further savings; and

BE IT FURTHER RESOLVED, that the County Clerk shall forward a copy of this resolution to the Governor of the State of Wisconsin, the Wisconsin Counties Association, and Brown County's Legislative Representatives with the request that they assist in this endeavor.

Respectfully submitted,
Human Services Committee

FISCAL NOTE: This resolution does not have a fiscal impact and therefore does not require an appropriation from the General Fund.

Drafted by Supervisor Dan Robinson
Approved as to Form by Corporation Counsel

A motion was made by Supervisor Schadewald and seconded by Supervisor La Violette **“to adopt”**. Following discussion, a voice vote was taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive Date: 4/20/2015

ATTACHMENT TO RESOLUTION #10E

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: April 15, 2015
REQUEST TO: Brown County Board of Supervisors
MEETING DATE: April 15, 2015
REQUEST FROM: Executive Committee
REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance
TITLE: Resolution in Support of Retaining and Expanding Wisconsin's current Long Term Care System of Family Care, IRIS, Partnership, and Aging and Disability Resource Centers

ISSUE/BACKGROUND INFORMATION:

This is a Resolution in response to Governor Walker's 2015-2017 budget proposal which would dismantle Wisconsin's nationally admired long term care system currently serving nearly 55,000 older adults and individuals with disabilities.

ACTION REQUESTED:

It is requested that the County Board support this resolution retaining its existing successful and cost-effective models of Family Care, IRIS, Partnership and ADRCs, and have this resolution go to Governor Walker, Wisconsin Counties Association and Brown County's Legislators in support thereof.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

5. Is there a fiscal impact? ☐ Yes ☐ No
- a. If yes, what is the amount of the impact? \$ _____
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☐ Yes ☐ No
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 10j -- RESOLUTION REGARDING BROWN COUNTY CLASSIFICATION SALARY RANGE

A motion was made by Vice Chair Lund and seconded by Supervisor Schadewald **"to adopt"**.

A motion was made by Supervisor Zima and seconded by Supervisor Campbell **"to refer to Executive Committee"**.

Following discussion, a friendly amendment was made to the referral by Supervisor Schadewald and seconded by Supervisor Zima to change **"to refer to all standing committees and then refer to Executive Committee their findings"**.

After further discussion, a vote was taken. Roll Call #10j(1):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Haefs, Erickson, Zima, Evans, Kaye, La Violette, Katers, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Blom, Schadewald, Lund, Fewell

Nays: Buckley, Landwehr, Dantine, Moynihan

Total Ayes: 22 Total Nays: 4

Motion carried to refer.

No. 4 -- ANNOUNCEMENTS OF SUPERVISORS

Supervisor Evans congratulated County Executive Streckenbach for winning re-election.

Supervisor Dantine announced the New Franken Fire Department's Annual Smelt Fry on May 1st and 2nd at the New Franken Sportsman Club and invited all to attend.

No. 5 -- COMMUNICATIONS. NONE.

Late Communications:

No. 5a -- FROM SUPERVISOR SIEBER RE: IN ORDER TO REFLECT THE DIVERSITY OF BROWN COUNTY, AT LEAST ONE IN TEN APPOINTEES TO COUNTY COMMITTEES SHOULD BE FROM A MINORITY COMMUNITY.

Refer to Executive Committee.

No. 5b -- FROM SUPERVISOR ROBINSON RE: AS PART OF THE CLASS & COMP & REFERRAL EACH COMMITTEE HOLD A DISCUSSION ON THE PHILOSOPHY OF HOW THIS COMPENSATION PLAN WOULD BE IMPLEMENTED INCLUDING: WHAT WILL WE DO TO ADDRESS THOSE SALARIES BELOW THE 1ST QUINTILE? WHAT WILL WE DO TO ADDRESS THOSE SALARIES ABOVE THE 5TH QUINTILE? WHAT IS OUR END GOAL FOR ALL POSITIONS? (FOR EXAMPLE 100% OF MARKET? 2% BELOW OR ABOVE MARKET?) AT WHAT LEVEL WILL WE BRING NEW EMPLOYEES IN? HOW WILL EMPLOYEES MOVE WITHIN A SALARY RANGE?

Refer to Administration, Education & Recreation, Executive, Human Services, Land Conservation Subcommittee, Planning, Development & Transportation and Public Safety Committees.

No. 5c -- FROM SUPERVISOR EVANS RE: TO HAVE THE MEDICAL EXAMINER APPEAR BEFORE THE PUBLIC SAFETY OR EXECUTIVE COMMITTEES TO EXPLAIN WHY PRIVATE HIPAA INFORMATION IS BEING LEAKED FROM HIS OFFICE TO THE PREVIOUS MEDICAL EXAMINER.

Refer to Public Safety Committee.

No. 5d -- FROM SUPERVISOR ERICKSON RE: CREATE A RESOLUTION TO SEND TO OUR STATE REPRESENTATIVES AND THE GOVERNOR STATING THAT BROWN COUNTY DOESN'T SUPPORT THE IDEA OF LEGAL MARIJUANA FOR THE STATE.

Refer to Public Safety Committee.

No. 5e -- FROM CHAIR MOYNIHAN, SUPERVISORS SIEBER, EVANS, CAMPBELL, AND FEWELL RE: REQUEST THAT BROWN COUNTY PROVIDE UP TO BUT NOT TO EXCEED \$1,000,000 TOWARDS THE PURCHASE AND INSTALLATION OF A REPLACEMENT SCOREBOARD AND ANCILLARY EQUIPMENT LOCATED AT THE RESCH CENTER. THIS EXPENDITURE SHALL COMPLIMENT THE FISCAL PLEDGES OF BOTH PMI (\$400,000) AND THE STADIUM DISTRICT BOARD (\$450,000).

Refer to Education and Recreation Committee.

No. 6 -- APPOINTMENT BY BOARD OF SUPERVISORS COMMITTEE AS A WHOLE:

Items #6a and #6b were taken out of order after Item #1 (agenda).

APPOINTMENTS BY COUNTY EXECUTIVE:

No. 6c -- REAPPOINTMENT OF TOM LUND FOR A THREE (3) YEAR TERM TO THE HUMAN SERVICES BOARD

A motion was made by Supervisor Nicholson and seconded by Supervisor De Wane “to approve the above appointment”. Voice vote was taken. Motion carried unanimously with no abstentions.

No. 6d -- APPOINTMENT OF KAREN SANCHEZ FOR A THREE (3) YEAR TERM TO THE BOARD OF HEALTH

A motion was made by Supervisor Schadewald and seconded by Supervisor Sieber “to approve the above appointment”. Voice vote taken. Motion carried unanimously with no abstentions.

No. 7a -- REPORT BY COUNTY EXECUTIVE

County Executive Streckenbach thanked the staff and County Board of Supervisors for their support in the past election and looks forward to working with the Supervisors again in the next four years.

Executive Streckenbach announced Paul Gazdik, Emergency Management, is leaving the County for Seattle, Washington. Mr. Streckenbach thanked Mr. Gazdik for his service to Brown County and wished him well.

Executive Streckenbach recognized Susan Laabs, Chief Deputy County Clerk for 38 years of service and wished her well during her retirement.

County Executive Streckenbach looks forward to the next four years with the County Board and working on the budget strategies. Mr. Streckenbach’s goals are to improve the issues facing Brown County and the challenges ahead to maintain and improve the quality of life in Brown County and helping to bring new businesses and families to the area.

Executive Streckenbach introduced Eric Pritzl, Human Services Director and Mr. Pritzl took the floor and gave a synopsis of his previous experience. He is looking forward to working with the Board in the future.

No. 7b -- REPORT BY BOARD CHAIRMAN

Chairman Moynihan stated that Supervisor Steffen was unable to be here tonight to accept his commendation. Mr. Moynihan will make sure that Representative Steffen receives his commendation.

Chairman Moynihan introduced Supervisor Blom.

Chairman Moynihan congratulated County Executive Streckenbach on winning re-election.

Chairman Moynihan congratulated Supervisor De Wane on his campaign for Mayor and that he did an excellent job and fought a good fight.

Chairman Moynihan announced that any Supervisors interested in attending the WCA Conference from September 20th through September 22nd need to contact the County Board Office to make their reservations.

Chairman Moynihan announced that Alicia will be returning on Monday, April 20th and thanked Brian Lueth for filling in while Alicia was off.

Chairman Moynihan congratulated Susan Laabs, Chief Deputy County Clerk, on her upcoming retirement.

No. 8 -- OTHER REPORTS. None.

No. 9 -- STANDING COMMITTEE REPORTS:

No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF MARCH 26, 2015. No report as meeting was cancelled due to lack of quorum.

No. 9b -- REPORT OF "SPECIAL" ADMINISTRATION COMMITTEE OF APRIL 15, 2015

TO THE MEMBER OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **ADMINISTRATION COMMITTEE** met in *special* session on April 15, 2015 and recommends the following motions:

1. Technology Services – Approval of BCCAN Fiber Build Project Bid Results for Ashwaubenon and Green Bay School District. To approve.
2. County Clerk – Resolution re: Reclassification of the Account Clerk 1 Position in the County Clerk Table of Organization. To approve.
3. Dept. of Admin – Resolution re: 2014 Balanced Budget Adjustment. To approve.
4. Dept . of Admin – Initial Resolution Authorizing the Issuance of Not to Exceed \$7,575,000 General Obligation Corporate Purpose Bonds of Brown County, Wisconsin in One or More Series at One or More times. To approve.
5. Request re: Asset Maintenance Funds in the Amount of \$36,000. Receive and place on file.

A motion was made by Supervisor Nicholson and seconded by Supervisor Hoyer **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9c -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF APRIL 2, 2015

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EDUCATION & RECREATION COMMITTEE** met in regular session on April 2, 2015 and recommends the following:

1. Review Minutes of:
 - a. Library Board (February 19, 2015). Receive and place on file.
 - b. Neville Public Museum Governing Board (February 9, 2015). Receive and place on file.
2. Communication from Supervisor Nicholson re: Request Education & Recreation Committee review and make recommendations to the concerns of Lyle Wilquet re: risqué DVDs that the Brown County Library provides for entertainment. Receive and place on file.
3. Museum - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
4. Museum - Budget Status Financial Report, February, 2015. Receive and place on file.
5. Museum - Director's Report. Receive and place on file.
6. Library - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
7. Library - Budget Status Financial Report, January and February, 2015. Receive and place on file.
8. Library - Director's Report. Receive and place on file.
9. NEW Zoo - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
10. NEW Zoo - Departmental Openings Summary, March, 2015. Receive and place on file.
11. NEW Zoo - Director's Report. Receive and place on file.
12. Parks - Discussion regarding past communications to implement park citations. To adopt the violation notice system for the Brown County Parks Department to have violators purchase an annual pass plus an additional \$10 penalty with the stipulation that collected penalty funds be directed to the corresponding financial revenue account.
13. Parks - Discussion regarding Suamico Boat Landing area and parking. Refer back to staff for 2016 budget consideration.
- 13a. Parks - Discussion re: Policy of Preferred Caterers in Brown County Parks.
 - i. To table this topic; no second.
 - ii. To modify the existing non-policy to remove preferred caterer use requirement and to suspend the county's 10% commission requirement for the remainder of 2015.
14. Parks - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
15. Parks - Budget Status Financial Report, February, 2015. Receive and place on file.
16. Parks - Approval of Consent to Easement for an underground gas line on the Devils River State Trail between the WDNR and WPS. *No Action Taken; see Item 16a below.*

- 16a. Parks - Resolution re: To Approve a Consent to Easement for a Non-Exclusive Underground Gas Line Easement Between the Wisconsin Department of Natural Resources and Wisconsin Public Service Corp. To approve. See Resolutions, Ordinances – April County Board.
17. Parks - Departmental Openings Summary, March, 2015. Receive and place on file.
18. Parks - Field Staff Reports/Attendance Reports. Receive and place on file.
19. Parks - Assistant Director's Report. Receive and place on file.
20. Golf Course - Budget Status Financial Report, December, 2014 (unaudited).
 - i. Suspend the rules and take Items 20 – 23 together.
 - ii. Receive and place on files Items 20 – 23.
21. Golf Course - Budget Status Financial Report, January and February, 2015. *See action at Item 20 above.*
22. Golf Course - Departmental Openings Summary, March, 2015. *See action at Item 20 above.*
23. Golf Course - Superintendent's Report for March, 2015. *See action at Item 20 above.*
24. Open Session: Discussion, update and possible action as it relates to access, negotiations and strategies for the sale and use of the County's 70 plus acres of land located off of CTH J and Old Town Road, west of the Brown County Golf Course. To move into closed session.
25. Closed Session: Notice is hereby given that the above governmental body will adjourn into closed session on the above item Number 24 pursuant to Wis. Stats. §19.85(1)(e) which authorizes a closed session to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, wherever competitive or bargaining reasons require a closed session. Return to open session.
26. Reconvene in Open Session: Discussion, update and possible action as it relates to access, negotiations and strategies for the sale and use of the county's 70 plus acres of land located off of CTH J and Old Town Road, west of the Brown County Golf Course. *No action taken.*
27. Audit of bills. *No action taken.*

A motion was made by Supervisor Van Dyck and seconded by Supervisor Gruszynski **“to adopt”**.

Supervisor Kaster requested Item #13a be taken separately and Supervisor Nicholson requested Item #2 be taken separately. Voice vote taken on remainder of report. Motion carried unanimously with no abstentions.

Item #13a -- Parks – Discussion re: Policy of Preferred Caterers in Brown County Parks. COMMITTEE ACTION: i. To table this topic; no second. ii. To modify the existing non-policy to remove preferred caterer use requirement and to suspend the county's 10% commission requirement for the remainder of 2015.

Following a discussion by Supervisor Kaster, a motion was made by Supervisor Kaster and seconded by Supervisor Zima **“to strike the entire policy from the record as it never should have existed”**. Voice vote taken. Motion carried unanimously with no abstentions.

Item #2 -- Communication from Supervisor Nicholson re: Request Education & Recreation Committee review and make recommendations to the concerns of Lyle Wilquet re: risqué DVDs that the Brown County Library provides for entertainment. COMMITTEE ACTION: RECEIVE AND PLACE ON FILE.

A motion was made by Supervisor Nicholson and seconded by Supervisor Zima **“to suspend the rules to allow interested parties to address the Board”**. Voice vote taken. Motion carried.

Lyle Wilquet addressed the Board regarding pornographic DVDs at the Brown County Library.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Sieber **“to return to the regular order of business”**. Voice vote taken. Motion carried unanimously with no abstentions.

Following discussion, a motion was made by Supervisor Sieber and seconded by Supervisor Buckley **“to receive and place on file”**.

A motion was made by Supervisor Nicholson and seconded by Supervisor Kaster **“requesting the Library Board to eliminate R Rated movies available to the public”**. Vote taken. Roll Call #9c2(1):

Ayes: De Wane, Nicholson, Zima, Evans, Kaster

Nays: Sieber, Hoyer, Gruszynski, Haefs, Erickson, Kaye, Buckley, Landwehr, Dantinne, La Violette, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Fewell

Total Ayes: 5 Total Nays: 21

Motion defeated.

Vote taken on Supervisor Sieber’s motion **“to receive and place on file”**. Voice vote taken. Motion carried.

No. 9d -- REPORT OF EXECUTIVE COMMITTEE REPORT OF APRIL 6, 2015

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **EXECUTIVE COMMITTEE** met in regular session on April 6, 2015 and recommends the following motions:

1. Vacant Budgeted Positions - Administration – Purchasing Manager (Vacated 4/17/15).
2. Vacant Budgeted Positions - Child Support – Child Support Specialist – Enforcement (Vacated 4/29/15).
3. Vacant Budgeted Positions - County Clerk – Deputy Clerk (Vacated 4/30/15).
4. Vacant Budgeted Positions - Health – Public Health Nurse (Vacated 3/24/15).
5. Vacant Budgeted Positions - Human Resources – Human Resources Analyst (Vacated 4/20/15).
6. Vacant Budgeted Positions - Human Services – Account Clerk II (Vacated 4/2/15).
7. Vacant Budgeted Positions - Human Services (CTC – Clinical Social Worker (Vacated 4/1/15).
8. Vacant Budgeted Positions - Human Services – Economic Support Specialist (Vacated 4/1/15).

9. Vacant Budgeted Positions - Human Services (CTC) – Hospital & Nursing Home Administrator (Vacated 3/12/15).
10. Vacant Budgeted Positions - Public Works – Facilities – Facility Worker (Vacated 4/12/15).
11. Vacant Budgeted Positions - Public Works – Highway – Highway Crew (Vacated 3/18/15).
12. Vacant Budgeted Positions - Treasurer – Financial Specialist (Vacated 3/17/15).
 - i. Suspend the rules and take Items 1 -12 together.
 - ii. Approve Items 1 – 12.
- 12A. Resolution re: Brown County Classification Salary Range. To approve the Brown County Classification Salary Range. Motion passed 5 to 2. See Resolutions, Ordinances – April County Board.
13. Communication from Supervisor Van Dyck re: Modify the appropriate County Ordinance or Code regarding appointments to the Library Board and the Neville Museum Governing Board so at least one County Board Member, who is on the Ed & Rec Committee is appointed to these boards co-terminus. Receive and place on file.
- 13a. Ordinance to Amend Section 3.09 Brown County Library Board. To approve. Motion passed 5 to 2. See Resolutions, Ordinances – April County Board.
- 13b. Ordinance to Amend Section 3.21 Brown County Neville Museum Governing Board. To approve. Motion passed 5 to 2. See Resolutions, Ordinances – April County Board.
14. Review and Possible Action on Legal Bills to be paid. To pay the bills.
15. County Executive Report. Receive and place on file.
16. Internal Auditor Report.
 - a) December 31, 2014 Budget Status Financial Report – Board of Supervisors & Veterans' Recognition Subcommittee. Receive and place on file.
 - b) January 31, 2015 Budget Status Report – Board of Supervisors. Receive and place on file.
 - c) February 28, 2015 Budget Status Report – Board of Supervisors. Receive and place on file.
 - d) Quarterly Status Update. To disregard preparation of fourth quarter budget report.
17. Human Resources Report. Receive and place on file.
18. Initial Resolutions Authorizing the Issuance of not to Exceed \$7,575,000 General Obligation Corporate Purpose Bonds of Brown County, Wisconsin in One or More Series at One or More Times. To approve. Motion carried 6 to 1. See Resolutions, Ordinances – April County Board.
19. Resolution re: Brown County Classification Salary Range. *This resolution was taken as Item 12A upon modification of the agenda. See action at 12A above.*
20. Resolution re: Change in Table of Organization for the Land and Water Conservation Department (Agronomist Technician). To approve. See Resolutions, Ordinances – April County Board.
21. Resolution re: Change in Table of Organization for the Human Services Department Social Services Aide I. To approve. See Resolutions, Ordinances – April County Board.
22. Resolution re: Change in Table of Organization for U.W. Extension Agriculture Student Assistant LTE. To approve. See Resolutions, Ordinances – April County Board.
23. Resolution re: Reclassification of the Account Clerk I Position in the County Clerk Table of Organization. To approve. See Resolutions, Ordinances – April County Board.
- 23a. Resolution re: 2014 Balanced Budget Adjustment. To approve. See Resolutions, Ordinances – April County Board.
24. General Discussion of County Code Chapter 3, Section 3.06, Page 3(5) Item #5.
 - i. Receive and place on file; no action taken.
 - ii. To refer to Corporation Counsel to develop a policy.

25. Review and acceptance of successful high bidders (bids) from March 2015 Brown County Tax Deed Parcels Auction.
 - i. To approve the bid for parcel 18-107 by Michael Jaeckel in the amount of \$4300.
 - ii. To approve the bid for parcel 19-361 to Michael Jaeckel in the amount of \$22,500.
 - iii. To approve the bid for parcel 2-252-1 to Teresa Ashley in the amount of \$50.
 - iv. To approve the bid for parcel 7-125 to Mark Cherney in the amount of \$32,000.
 - v. To approve the bid for parcel 7-467 to James Leiberg in the amount of \$27,500.
 - vi. To approve the bid for parcel M-86-1 to James Couch in the amount of \$16,000.
 - vii. To approve the bid for parcel SU-1056 to Steve Cherney in the amount of \$17,320.
 - viii. To approve the bid for parcel VD-142-1 to Kevin Schmitz in the amount of \$375.
 - ix. To approve the bid for parcel VH-590-6 to David Propson in the amount of \$1000.
26. Review and rejection of bids less than appraised value from March 2015 Brown County Tax Deed Parcels Auction. To approve the rejection of bids less than appraised value.
27. Action regarding process going forward in setting "appraised" value to sell property that did not sell at first attempt. To have the 2nd and 3rd rounds of Tax Deed property sales have no minimum bid and have Corporation Counsel draw up an ordinance change to reflect that in the County Code.

A motion was made by Vice Chair Lund and seconded by Supervisor Buckley "to adopt". Voice vote taken. Motion carried unanimously with no abstentions.

No. 9e -- REPORT OF HUMAN SERVICES COMMITTEE OF MARCH 25, 2015

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **HUMAN SERVICES COMMITTEE** met in regular session on March 25, 2015 and recommends the following motions:

1. Review Minutes of:
 - a) Board of Health (January 13, January 20 and March 3, 2015).
 - b) Human Services Board (March 12, 2015).
 - c) Veterans Recognition Subcommittee (February 17, 2015).
 - i. To suspend the rules and take Items 1 a & c together.
 - ii. Receive and place on file Items 1 a & c.
 - iii. Receive and place on file Item 1 b.
2. Communication from Supervisor Robinson re: That the new County Human Services Director and the Human Services Department staff put together a report to be presented at the August Human Services Committee, with monthly updates to the Committee that examines: CTC/In-patient Mental Health & AODA County Services; Community Mental Health and AODA County Services; Mental Health and AODA services offered by the

community in general with which the County has a partnership. To place this standing item on next month's agenda.

3. Communication from Supervisor Robinson re: Request a representative of Strategic Behavioral Health, which is proposing a psychiatric hospital be built in Brown County, appear before the Human Services Committee to discuss the hospital proposal and any potential impact. Receive and place on file and to have a draft of the minutes from this portion of the meeting sent to Green Bay Alderpersons looking at this issue.
4. Communication from Supervisor Robinson re: Because of the potential negative impact on our County's Aging and Disability Resource Center from provisions within the proposed State budget, request the County Board pass a resolution in support of the ADRC, modeled upon a resolution passed by Ozaukee County. To approve. See Resolutions, Ordinances – April County Board.
5. Communication from Supervisor Moynihan re: Letter from Executive Director of Family & Childcare Resources of N.E.W. to proclaim 5/8/2015 as Child Care Provider Appreciation Day. To approve.
6. Communication from Supervisor Hoyer re: Assessment of outdoor coal piles on the western shore of the Fox River as a health risk and a source of airborne pollutants, as well as proposals for remediation and elimination of the health consequences on our citizenry. To hold until the May, 2015 meeting to allow the Health Department to provide further information.
7. Veterans Services - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
8. Health Department Budget Adjustment Request (15-19): Any increase in expenses with an offsetting increase in revenue. To approve.
9. Human Services - Resolution re: Helping families move from homelessness to self-sufficiency. *Standing Item until such time that there is action to be taken.* To hold for one month.
10. Human Services - Budget Adjustment Request (14-116): Any increase in expenses with an offsetting increase in revenue. To approve.
11. Human Services - Executive Director's Report. Receive and place on file.
12. Human Services - Resolution re: Change in Table of Organization for the Human Services Department – Social Services Aide I. To approve. See Resolutions, Ordinances – April County Board.
13. Human Services - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.
14. Human Services - Statistical Reports.
 - a) Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - b) Monthly Inpatient Data – Bellin Psychiatric Center.
 - c) Child Protection – Child Abuse/Neglect Report.
 - d) Monthly Contract Update.
 - i. Suspend the rules and take Items 14 a-d together.
 - ii. To Approve Items 14 a-d.
15. Human Services - Request for New Non-Continuous Vendor. To approve.
16. Human Services - Request for New Vendor Contract. To approve.
- 16a. ADRC - Update re: Enrollment Counseling for Family Care. Receive and place on file.

A motion was made by Supervisor Evans and seconded by Supervisor La Violette **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9f -- REPORT OF PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF MARCH 23, 2015.

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE** met in regular session on March 23, 2015 and recommends the following motions.

1. Review minutes of:
 - a. Planning Commission Board of Directors (January 7, 2015). Receive and place on file.
2. Communication from Supervisor Hoyer re: Assessment of outdoor coal piles on the western shore of the Fox River as a health risk and a source of airborne pollutants, as well as proposals for remediation and elimination of the health consequences on our citizenry. To hold for two meetings.
3. Discussion regarding change of date for regular May, 2015 Planning, Development and Transportation meeting as this meeting falls on Memorial Day. *No action taken.*
4. Register of Deeds - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
5. Planning Commission - Budget Status Financial Report, December, 2014 (unaudited).
 - i. Suspend the rules and take Items 5 – 8 together.
 - ii. Receive and place on file Items 5 – 8.
6. Planning Commission - Update re: Development of the Brown County Farm property – *standing item; no action taken.*
7. Property Listing - Budget Status Financial Report, December, 2014 (unaudited). *See action at Item 5 above.*
8. Zoning - Budget Status Financial Report, December, 2014 (unaudited). *See action at Item 5 above.*
9. Port & Resource Recovery - HHW Out-of-County Memorandum of Understandings – Request for Approval.
 - a. Winnebago County
 - b. Outagamie County
 - c. Calumet CountyTo approve Memorandum of Understandings with Winnebago, Outagamie and Calumet Counties.
10. Port & Resource Recovery - Director's Report. Receive and place on file.
11. Airport - Recommendation and Approval of RFP re: Parking Access and Revenue Control System Parking Lot, Project 1940. To approve.
12. Airport - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
13. Airport - 2014 Annual Report. Receive and place on file.
14. Airport - Departmental Openings Summary. Receive and place on file.
15. Overtime Report in Excess of 12 Hours. Receive and place on file.
16. Airport - Director's Report. Receive and place on file.
17. Public Works - Budget Adjustment Request (15-13): Reallocation between two or more departments, regardless of amount. To approve.
18. Public Works - Summary of Operations. Receive and place on file.
19. Public Works - Set Time for April Towns Meeting. *No action taken.*
20. Public Works - Director's Report. Receive and place on file.

21. UW Extension - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
22. UW Extension - Departmental Openings Summary. Receive and place on file.
23. UW Extension - Resolution re: Change in Table of Organization for U.W. Extension – Agriculture Student Assistant LTE. To approve. See Resolutions, Ordinances – April County Board.
24. UW Extension - Director's Report. Receive and place on file.
25. Resolution re: Change in Table of Organization for the Land and Water Conservation Department (Agronomist Technician). *This Item was struck from the agenda.*
26. Initial Resolution re: Authorizing the Issuance of Not to Exceed \$7,575,000 General Obligation Corporate Purpose Bonds of Brown County, Wisconsin in One or More Series at One or More Times. To issue bonds in the amount of \$5,320,000. See Resolutions, Ordinances – April County Board.
27. Audit of bills. To audit the bills.

A motion was made by Supervisor Erickson and seconded by Supervisor Dantinne **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9g-- REPORT OF LAND CONSERVATION SUBCOMMITTEE OF MARCH 23, 2015

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **LAND CONSERVATION SUB COMMITTEE** met in regular session on March 23, 2015 and recommends the following motions.

1. Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
2. Resolution re: Change in Table of Organization for the Land and Water Conservation Department (Agronomist Technician). To approve. See Resolutions, Ordinances – April County Board.
3. Director's Report. Receive and place on file.

A motion was made by Supervisor Dantinne and seconded by Supervisor Sieber **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 9h -- REPORT OF PUBLIC SAFETY COMMITTEE OF APRIL 1, 2015

TO THE MEMBERS OF THE BROWN
COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The **PUBLIC SAFETY COMMITTEE** met in regular session on April 1, 2015 and recommends the following motions.

1. Review minutes of:
 - a. Fire Investigation Task Force (December 18, 2014). Receive and place on file.

2. Communication from Supervisor Dantine re: Have the Department review the \$.75 tax by phone company that used to go to county and now goes to state. This was for 911, police and fire departments. To hold for one month.
3. Resolution re: Initial Resolutions Authorizing the Issuance of Not to Exceed \$7,575,000 General Obligation Corporate Purpose Bonds of Brown County, Wisconsin in One or More Series at One or More Times (911 Phone System). To approve the Public Safety portion of the Initial Resolutions Authorizing the Issuance of Not to Exceed \$7,575,000 General Obligation Corporate Purpose Bonds of Brown County, Wisconsin in One or More Series at One or More Times (911 Phone System). See Resolutions, Ordinances – April County Board.
4. Public Safety Communications - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
5. Public Safety Communications - Budget Status Financial Report, January and February, 2015. Receive and place on file.
6. Public Safety Communications - Director's Report. Receive and place on file.
7. Medical Examiner - 2015 Medical Examiner Activity Spreadsheet. Receive and place on file.
8. Medical Examiner - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
9. Medical Examiner - Budget Status Financial Report, January and February, 2015. Receive and place on file.
10. District Attorney - Departmental Openings Summary, March, 2015. To hold until the May, 2015 meeting.
11. Clerk of Courts - Budget Status Financial Report, December, 2014 (unaudited). To make this a standing agenda item every month until the end of 2015 and for representation from the Clerk of Courts and Courts to attend each meeting to provide monthly updates including various reports as requested by this Committee.
12. Clerk of Courts - Budget Status Financial Report, January and February, 2015. Receive and place on file.
13. Clerk of Courts - Letter from Clerk of Courts re: 2014 budget. Receive and place on file.
14. Clerk of Courts - Clerk of Court's Report. Receive and place on file.
15. Sheriff - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
16. Sheriff - Budget Status Financial Report, February, 2015. Receive and place on file.
17. Sheriff - Update re: Jail Staff Protective Status. To hold for one month and send this item to the Director of Administration and Corporation Counsel to draft a resolution that will be handled at a special meeting the week of April 6, 2015.
18. Sheriff - Sheriff's Report. Receive and place on file.
19. Circuit Courts, Commissioners, Probate - Budget Status Financial Report, December, 2014 (unaudited). Receive and place on file.
20. Audit of bills. To pay the bills.

A motion was made by Supervisor Buckley and seconded by Supervisor Clancy **"to adopt"**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 10 -- Resolutions, Ordinances:

Budget Adjustments Requiring County Board Approval.

No. 10a -- RESOLUTION APPROVING BUDGET ADJUSTMENTS TO VARIOUS DEPARTMENT BUDGETS

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, within the past 30 days departments have submitted the following adjustments to their departmental budgets that, per Wisconsin State Statutes, require approval by a 2/3 vote of the full County Board:

14-116 Human Srvces	Our Partners in the Baylake Consortium (Door, Marinette, Shawano, and Oconto Counties) had income maintenance claims greater than we had budgeted for in 2014 directly resulting in a greater expense on our ledger. Brown County acts as a pass through entity for the payments to our partners. The amount we receive in revenue from the state on their behalf equals the amount they are paid. Amount: \$725,000
15-13 Public Works	The MHC Demo Project is over budget due to not receiving as much salvage revenue as initially anticipated and also because of Public Works-Highway Labor and Equipment being more than initially budgeted (primarily due to having more overtime hours charged to the job as the dept had a very heavy winter requiring them to put in a lot of hours for winter maintenance while also trying to complete this project). Public Works Highway would like to transfer out funds to cover the current overage on this MHC Demo project. Currently we are estimating \$2500 of unearned salvage revenue to come in 2015. Should more come in, PW Highway should receive a transfer back of any additional salvage revenue earned. There is still \$63,601.25 of budget remaining to construct the shed for Facility Management. Should more funds be required for this a new budget adjustment should be done. Amount: \$119,845
15-19 Health	<p>WHEPP GRANT - The Department of Health and Human Services has approved program funding carry over from BP-2 (July 1, 2013 - June 30, 2014) to the current fiscal year BP-3 (July 1, 2014 - June 30, 2015). The funding will be provided by two separate CARS contract addenda. The first will appear on or about March 2nd 2015 in the amount of \$75,000. The second will appear on or about April 1st 2015 in the amount of \$25,000. For a total of \$100,000 for Region 3 WHEPP-HCC. These funds must be spent before June 30, 2015 on emergency supplies, travel expenses, stand-alone computer equipment, educational speakers, a contractor for HCC projects and the development of a website.</p> <p>LOCAL PREPAREDNESS GRANT - The preparedness program was awarded Conference and Training Scholarships to individuals attending specific conference and trainings which will cover registration, transportation to/from the conference/training, and hotel in the total amount of \$12,890. Amount: \$112,890</p>

and,

WHEREAS, these budget adjustments are necessary to ensure activities are appropriated and accounted for properly.

NOW, THEREFORE, BE IT RESOLVED, that the Brown County Board of Supervisors hereby approves the above listed budget adjustments.

Fiscal Note: The fiscal impact is as described in each individual budget adjustment listed above.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
PLANNING, DEVELOPMENT AND
TRANSPORTATION COMMITTEE

Authored by Administration
Approved as to form by Corporation Counsel.

A motion was made by Supervisor Buckley and seconded by Supervisor Sieber **“to adopt”**.
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive Date: 4/20/2015

ATTACHMENTS TO RESOLUTION #10a

ON THE FOLLOWING PAGES

15-13

BUDGET ADJUSTMENT REQUEST

CategoryApproval Level

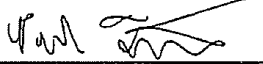
- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 | Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

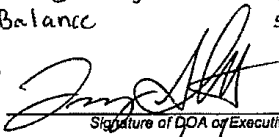
Justification for Budget Change:

The MHC Demo project is over budget due to not receiving as much salvage revenue as initially anticipated and also because of Public Works-Highway Labor & Equipment being more than initially budgeted (primarily due to having more overtime hours charged to the job as the department had a very heavy winter requiring them to put in a lot of hours for winter maintenance while also trying to complete this project). Public Works-Highway would like to transfer out funds to cover the current overage on this MHC Demo project. Currently we are estimating \$2,500 of unearned salvage revenue for sure to come in 2015. Should more come in, Public Works-Highway should receive a transfer back of any additional salvage revenue earned. There is still \$63,601.25 of budget remaining to construct the shed for Facility Management. Should more funds be required for this a new budget adjustment at that time should be done. Amount of this budget adjustment: \$119,845.00

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	410.054.408.9002	Transfer In	\$119,845
<input checked="" type="checkbox"/>	<input type="checkbox"/>	660.044.001.9003	Transfer Out	\$119,845
<input checked="" type="checkbox"/>	<input type="checkbox"/>	410.054.408.5601.300	Intra-County Charge	\$119,845
<input type="checkbox"/>	<input checked="" type="checkbox"/>	660.3000	Fund Balance	\$119,845

AUTHORIZATIONS


 Signature of Department Head
 Department: Public Works
 Date: 2/11/15


 Signature of DOA or Executive
 Date: 2/18/15

EB 2/12/15

Revised 4/1/14

10a

2014

BUDGET ADJUSTMENT REQUEST

14-116

CategoryApproval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 | Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

Our Partners in the Baylake Consortium (Door, Marinette, Shawano, and Oconto Counties) had Income Maintenance claims greater than we had budgeted for in 2014 directly resulting in a greater expense on our ledger. Brown County acts as a pass through entity for the payments to our partners. The amount we receive in revenue from the state on their behalf equals the amount they are paid. Amount \$725,000.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.200.4302.0283CONS	State Grant Rev IMAA Cons	725,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.130.133.5700.0076CONS	Contracted Services IM Cons	725,000
<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>			

Nancy D. Bennewitz
Signature of Department Head

Department: Human Services
Date: 3-11-15

AUTHORIZATIONS

[Signature]
Signature of COO or Executive

Date: 3/13/15

Revised 4/1/14

2015 BUDGET ADJUSTMENT REQUEST

15-19

Category

Approval Level

- | | |
|---|---|
| <input type="checkbox"/> 1 Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 Any change in appropriation from an official action taken by the County Board (i.e. resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts) | Admin Committee |
| <input type="checkbox"/> 5 b) Reallocation of <u>more than 10%</u> of the funds original appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 Any increase in expenses with an offsetting increase in revenue | Oversight Comm ✓
2/3 County Board |
| <input type="checkbox"/> 8 Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 9 Any allocation from the County's General Fund | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

WHEPP GRANT - The Department of Health and Human Services has approved program funding carry over from BP-2 (July 1, 2013 - June 30, 2014) to the current fiscal year BP-3 (July 1, 2014 - June 30, 2015). The funding will be provided by two separate CARS contract addendum's. The first will appear on or about March 2nd 2015 in the amount of \$75,000. The second will appear on or about April 1st 2015 in the amount of \$25,000. For a total of \$100,000 for Region 3 WHEPP-HCC. These funds must be spent before June 30, 2015 on emergency supplies, travel expenses, stand-alone computer equipment, educational speakers, a contractor for HCC projects and the development of a website.

LOCAL PREPAREDNESS GRANT - The preparedness program was awarded Conference and Training Scholarships to individuals attending specific conference and trainings which will cover registration, transportation to/from the conference/training, and hotel in the total amount of \$12,890.
Budget Adj Request Amount: \$112,890

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.4302	CARS State Grant and aid revenue	\$112,890
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.5300	CARS Supplies	\$28,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.5395	CARS Equipment - Non outlay	\$32,000
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.5340	CARS Training	\$22,890
<input checked="" type="checkbox"/>	<input type="checkbox"/>	100.060.300.5708	CARS Professional Services	\$30,000

3/11/15

AUTHORIZATIONS

Chua Xiong

Signature of Department Head

Department: Health Department

Date: 3-11-15

[Signature]
 Signature of BOA or Executive
 Date: 3/13/15

Revised 4/1/14

10a

No. 10b -- RESOLUTION RE: 2014 BALANCED BUDGET ADJUSTMENT

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, certain overdrafts and shortfalls have developed in various departmental budgets for 2014; and

WHEREAS, these overdrafts and shortfalls are the result of the following:

Clerk of Courts Revenue shortfalls of \$191,000 were mainly attributable to the reduced collection of fines and Clerk of Court fees. In addition, attorney and Guardian Ad Litem expenditures were overspent by over \$197,000. These shortfalls were partially offset by savings due to vacant positions.

Resulting in an appropriation needed of \$296,201.

Public Safety Additional expenses were recognized due to the write off of a 2010 Port Security Grant in Emergency Management. The pass-through agency finalized the grant documents without the required invoices from Brown County being submitted to the granting agency.

Resulting in an appropriation needed of \$43,040.

Register of Deeds A shortfall of \$343,000 in revenue was recognized due to the decrease in the recording of real estate documents as well as copies sold. This shortfall was partially offset by a \$117,000 reimbursement for redaction fees and additional operational savings.

Resulting in an appropriation needed of \$167,290.

Child Support Funding allocations at the state level were not released to counties in time for inclusion in the 2014 Budget. Per state recommendations, the Child Support agency used previous years' allocations for estimation purposes. A shortfall was realized, once allocations were issued, due to changes in state incentive methodology as well as in matched funding level calculations.

Resulting in an appropriation needed of \$144,499.

Human Service Shortfalls were recognized in the Community Treatment Center due to the CBRF being budgeted for eight clients, but only averaging five clients in 2014. In addition, Community Programs revenue was reduced by \$409,000 due to lower claimable costs for Wisconsin Medicaid programs and an additional \$157,000 for lower child care revenue. Additional costs of \$666,000 were

recognized in the child protection units due to more children requiring out of home care, emergency services, and other family services. Additional costs were realized in the adult behavioral health unit of \$354,000 for high cost clients. A portion of Community Programs shortfalls were offset by savings of \$539,000 in personnel costs.

Resulting in an appropriation needed of \$789,114 for CTC and \$1,329,308 for Community Programs; and

WHEREAS, it is necessary to make appropriations to cover these various departmental deficits in order to balance these budgets for the past year.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors that there be appropriated from the General Fund and placed in the 2014 departmental budget the following amounts:

<u>Department</u>	<u>Amount</u>
Clerk of Courts	\$ 296,201
Public Safety	43,040
Child Support	144,499

BE IT FURTHER RESOLVED, by the Brown County Board of Supervisors that the following department recognized a shortfall in its appropriation to the General Fund in 2014:

<u>Department</u>	<u>Amount</u>
Register of Deeds	\$167,290

BE IT FURTHER RESOLVED, by the Brown County Board of Supervisors that there be appropriated \$2,118,422 from the Community Programs Fund and placed in the 2014 Human Services budget the following amount:

<u>Department</u>	<u>Amount</u>
Human Services - Community Treatment Center	\$ 789,114
Human Services – Community Programs	\$1,329,308

Respectfully submitted,
ADMINISTRATION COMMITTEE

Authored by Administration

Final Draft Approved by Corporation Counsel.

Fiscal Impact: This Resolution requires an appropriation from the General Fund as outlined in the resolution.

A motion was made by Supervisor Kaye and seconded by Supervisor Buckley **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive

Date: 4/20/2015

ATTACHMENT TO RESOLUTION #10B

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: March 17, 2015
REQUEST TO: Administration Committee
MEETING DATE: March 26, 2015
REQUEST FROM: Chad Weininger
Department of Administration Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
 ☐ New ordinance ☐ Revision to ordinance

TITLE: 2014 Budget Overdraft and Shortfall Appropriations

ISSUE/BACKGROUND INFORMATION:

Attached is the resolution to appropriate additional funds for 2014 departmental budgetary shortfall. The Clerk of Courts, Public Safety, and Child Support additional appropriations from the General Fund to cover the deficits. Register of Deeds will recognize a shortfall in appropriations to the General Fund. Finally, the deficit for the Community Treatment Center (CTC) will be fund by Community Programs and CTC fund balance.

In an effort to correct the Clerk of Courts shortfall, operational efficiencies in the department are currently being reviewed.

Public Safety has implemented additional grant status verifications to ensure that pass-through agencies include the County's activity in their grant reporting.

Real estate trends continue to be monitored by the Register of Deeds and anticipate improvements in 2015.

The State funding levels were correcting in the 2015 budget for Child Support.

The Community Treatment Center will continue to be monitored during 2015.

ACTION REQUESTED:

Please approve the attached resolution to authorize additional appropriations for 2014 overdrafts and shortfalls.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

6. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? See Attached Resolution
- b. If part of a bigger project, what is the total amount of the project? \$_____
- c. Is it currently budgeted? ☐ Yes ☒ No
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

**No. 10c -- RESOLUTION RE: RECLASSIFICATION OF THE ACCOUNT CLERK 1
POSITION IN THE COUNTY CLERK TABLE OF ORGANIZATION**

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, over the past three years the County Clerk's office has reassigned staff workload to share responsibilities and duties resulting in a more efficient operation and management and providing effective, efficient customer service and elections duties; and

WHEREAS, due to the upcoming retirement of the Chief Deputy County Clerk, the Human Resources department in conjunction with the County Clerk's office reviewed the department's current table of organization and the duties being performed; and

WHEREAS, the current table of organization includes 1.00 FTE Deputy County Clerk and 1.00 FTE Account Clerk I; and

WHEREAS, as a result of the review, it was determined that the Account Clerk I position is currently performing duties and responsibilities which require knowledge, skills and abilities that are more aligned with the Deputy County Clerk position in Category S of the Courthouse Employees Classification and Wage Table; and

WHEREAS, the Human Resources department, in conjunction with the County Clerk, recommends the reclassification of the Account Clerk I to a Deputy County Clerk to maintain the efficient structure created by sharing the workload and responsibilities; and

WHEREAS, the budget impact of this change will be offset by income generated from passport revenues;

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the 1.00 FTE Account Clerk I in the County Clerk's table of organization be reclassified to 1.00 FTE Deputy County Clerk in Category S of the Courthouse Employees Classification and Wage Table.

BE IT FURTHER RESOLVED, the Brown County Clerk will review after one year to ensure the increased passport billing offsets the cost of the reclassification, and if it does not the position will return to an Account Clerk I.

Budget Impact:

County Clerk Table of Organization
(Reclassification of Account Clerk I to Deputy County Clerk)

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Account Clerk I	(1.00)	Deletion	\$(36,369)	\$(12,275)	\$(48,644)
Deputy County Clerk	1.00	Addition	\$ 41,163	\$ 12,996	\$ 54,159
Annual Budget Impact			\$ 4,794	\$ 721	\$ 5,515

Partial Year Budget Impact (6/1/15 – 12/31/15)	FTE	Addition/ Deletion	Salary	Fringe	Total
Account Clerk I	(1.00)	Deletion	\$(21,215)	\$(7,161)	\$(28,376)
Deputy County Clerk	1.00	Addition	\$ 24,012	\$ 7,581	\$ 31,593
Partial Year Budget Impact			\$ 2,797	\$ 420	\$ 3,217

Fiscal Note: This resolution does not require an appropriation from the General Fund. The increased cost of the reclassification will be offset by income generated from passport revenues.

Respectfully submitted,
ADMINISTRATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources

Approved as to form by Corporation Counsel

A motion was made by Vice Chair Lund and seconded by Supervisor Clancy **“to adopt”**. Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive

Date: 4/20/2015

ATTACHMENTS TO RESOLUTION #10C

BROWN COUNTY POSITION DESCRIPTION

POSITION TITLE: DEPUTY COUNTY CLERK
REPORTS TO: COUNTY CLERK AND CHIEF DEPUTY CLERK
DEPARTMENT: COUNTY CLERK
REPRESENTATION UNIT: COURTHOUSE

JOB SUMMARY:

Under the general supervision of the County Clerk, or Chief Deputy County Clerk, performs responsible bookkeeping, licensing, elections, recording and publishing of documents and related procedures; performs related duties as required.

ESSENTIAL DUTIES:

Assists in the planning and implementation of all county, state, and federal elections. Coordinates election activities with State Elections Board, municipal clerks, school districts, County Offices, and vendors.

Compiles ballot information, prepares final ballot layout, and orders appropriate number of official ballots. Distributes ballots to municipal clerks.

Prepares and distributes materials, information, and legal documents for local candidates seeking elected offices. Advises candidates about state statutes and election requirements. Receives and verifies candidate nomination papers, registrations, declaration of candidacy, campaign finance reports, and various legal documents.

Maintains and operates computer hardware and software programs pertaining to the election processes and procedures (including coding, tabulation, related software, modems, and report generation).

Coordinates election notices with municipal clerks, prepares hard copy, and publishes legal notices in newspapers in compliance with state statutes.

Calculates election costs to charge back to municipal clerks and school districts; prepares invoices and receipts; and files election charge back documentation.

Supervises and advises staff in the absence of County Clerk and Chief Deputy; trains co-workers on processes and procedures as necessary.

Processes and prepares final County Board minutes from County Clerk's abbreviated notes. Publishes minutes in various newspapers according to state statutes. Sends legal notices to appropriate parties. Maintains, revises, and distributes County Code book of ordinances.

Files and maintains records for marriage licenses, conservation license transactions, elections, County Board, County Directory, and Veterans Graves.

Receives payments, issues receipts, secures monies and makes deposits for various fees.

Performs receptionist and/or counter duties answering inquiries or referring to proper official or department.

Performs bookkeeping and accounting procedures as required.

Independently compiles data and generates reports on licenses in conformance with established regulations, statutes, ordinances and procedures.

Obtains information from the public for the completion and retrieval of forms, documents, records, etc.

May travel to off-site locations to obtain information and signatures on various documents.

NON-ESSENTIAL DUTIES:

Performs related functions as assigned.

MATERIALS AND EQUIPMENT USED:

General office equipment
Computer
DNR-ALIS

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School Diploma plus three years of office experience, with an emphasis on responsible bookkeeping, or any combination of education, training, and experience which provides the necessary knowledge, skills, and abilities.

Licenses and Certifications:

A valid Driver's License and good driving record

Notary Public (ability to obtain)

Knowledge, Skills and Abilities:

Knowledge of general office management and procedures.

Knowledge of English, grammar and spelling.

Knowledge of basic bookkeeping practices and accounting principles.

Knowledge of election equipment, processes, state statutes, and reporting requirements.

Knowledge of and the ability to utilize a computer and the required software.

Ability to type at a minimum rate of 40 net words per minute.

Ability to qualify as a notary public and surety bond.

Ability to interpret information; administer, train, and supervise other employees of the statutory duties of the County Clerk.

Ability to exercise independent judgment and make decisions independently, in accordance with policies and procedures and applicable laws.

Ability to establish and maintain effective working relationships with staff and the public.

Ability to communicate effectively both orally and in writing.

Ability to work the required hours of the position.

PHYSICAL DEMANDS:

Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds.

Intermittent standing, walking and sitting.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, and reaching.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

This position description should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

Reviewed: 12/27/12

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 03/06/15
REQUEST TO: Administration Committee
MEETING DATE: 03/26/15
REQUEST FROM: Warren Kraft
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Reclassification of the Account Clerk I Position in the County Clerk Table of Organization

ISSUE/BACKGROUND INFORMATION:

Due to the upcoming retirement of the Chief Deputy County Clerk, Human Resources in conjunction with the County Clerk reviewed the County Clerk's table of organization and the duties currently being performed. It was determined the Account Clerk I is performing duties more aligned with the Deputy County Clerk.

ACTION REQUESTED:

Reclassification of the Account Clerk I position to Deputy County Clerk in Category S of the Courthouse Employees Classification and Wage Schedule.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

7. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$3,217
- b. If part of a bigger project, what is the total amount of the project? \$_____
- c. Is it currently budgeted? ☐ Yes ☒ No
1. If yes, in which account? _____
2. If no, how will the impact be funded?
Passport Revenues Account #100.019.001.4600.190 (Budget Transfer)

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 10d -- RESOLUTION RE: TO APPROVE A CONSENT TO EASEMENT FOR A NON-EXCLUSIVE UNDERGROUND GAS LINE EASEMENT BETWEEN THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES AND WISCONSIN PUBLIC SERVICE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Brown County is the holder of an easement interest on the Devils River State Trail by virtue of an Easement entered into between the State of Wisconsin Department of Natural Resources and Brown County and duly recorded on August 27, 2007 as Document No. 2329758 in Brown County Records ("Trail Management Easement"); and

WHEREAS, Brown County, in accordance with the Trail Management Easement, as well as certain other documents relating thereto, is to consent, upon its notification and consultation with the Brown County Parks Department ("Trail Manager"), to any additional easements put forth by the Wisconsin Department of Natural Resources, as the owner of the Devils River State Trail and the property located thereon, which is more fully described in the State Trail Connector Easement attached hereto and incorporated herein by reference ("Underground Gas Pipeline Easement") provided, that the Trail Manager, who has final authority over issues relating to the management of the Trail corridor, is notified and consulted with in advance thereof; and

WHEREAS, Brown County has received due notice from the Wisconsin Department of Natural Resources, Grantor, of its desire to enter into the State Trail Connector Easement with the Wisconsin Public Service Corporation, as Grantee, to construct underground gas pipelines at three separate locations under the trail ("Underground Gas Pipeline Easement") in a manner more fully described therein; and

WHEREAS, pursuant to the Underground Gas Pipeline Easement, among other obligations, Wisconsin Public Service Corporation, as Grantee, is required to, subject to approval by the Trail Manager, cut, trim, and remove any brush, trees, logs, stumps or branches as necessary when laying, installing, constructing, maintaining, operating, inspecting, replacing, protecting, testing, patrolling, repairing, reconstructing, removing or abandoning the underground gas pipelines as well as other appurtenant facilities for the transmission and distribution of natural gas, which can or may be transported or distributed through a pipeline; to hold Brown County, its employees and agents harmless in the event that the Trail Manager, its employees or agents cause any damage to the Underground Gas Pipeline Easement; to protect, indemnify and save harmless the Trail Manager, its agents, officers and employees from and against any and all claims, demands, suits, liability and expense by reason of loss or damage to any property or bodily injury including death, arising directly or indirectly out of acts or omissions by itself, as well as the Trail Manager, its agents or employees; and to obtain all necessary permits, approvals, and licenses and comply with all applicable federal, state, and local statutes, regulations, and ordinances in exercising any and all rights granted by the State Trail Connector Easement.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors consents to the attached Underground Gas Pipeline Easement between the Wisconsin Department of Natural Resources and the Wisconsin Public Service Corporation and authorizes the execution of the Consent to Easement by the Brown County Executive.

FISCAL NOTE: This resolution does not have a fiscal impact and therefore does not require an appropriation from the General Fund.

Respectfully submitted,
EDUCATION & RECREATION
COMMITTEE

Approved as to Form by Corporation Counsel

A motion was made by Supervisor Katers and seconded by Supervisor Van Dyck **"to adopt"**.
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive Date: 4/20/2015

ATTACHMENT TO RESOLUTION #10D

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 3/30/2015
REQUEST TO: Education and Recreation
MEETING DATE: April 2, 2015
REQUEST FROM: Matt Kriese
Asst. Park Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Consent to Easement – WPS Underground Gas Pipeline on the Devils River State Trail

ISSUE/BACKGROUND INFORMATION:

This easement is between the WDNR and Wisconsin Public Service Corporation. Since Brown County has an easement interest in the Devils River Trail, we must consent to this easement.

ACTION REQUESTED:

Approval of Easement so WPS can install the underground gas line as a supply to the subdivisions in Denmark.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

8. Is there a fiscal impact? ☐ Yes ☒ No
- a. If yes, what is the amount of the impact? \$ _____
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☐ Yes ☐ No
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☐ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 10e -- **TAKEN OUT OF ORDER.**

**No. 10f -- **RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION FOR THE
HUMAN SERVICES DEPARTMENT SOCIAL SERVICES AIDE 1****

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the Social Worker/Case Managers in the Birth to Three and the Children's Long Term Support units have experienced an increase in caseload and are also currently performing many clerical, non-billable services; and

WHEREAS, many of these clerical, non-billable services could be handled by a Social Services Aide I allowing the Social Worker/Case Managers to complete more billable services and increase revenue; and

WHEREAS, if the Social Worker/Case Managers could transfer 20 hours of clerical work to a Social Services Aide I, there would be a savings of \$3,000/week or the potential for increased billing of over \$100,000 as the current DHS approved billing rate for 2015 is \$104.72 per hour of case management time; and

WHEREAS, there is currently a vacant 0.50 FTE Social Services Aid I position in the Human Services table of organization; and

WHEREAS, the Human Services department recommends increasing the Social Services Aide I position to 1.00 FTE to provide support to both the Birth to Three and Children's Long Term Support units and allow the Social Worker/Case Managers to focus on their caseload; and

WHEREAS, an increase in billable services would offset the cost of increasing the Social Services Aide I position to 1.00 FTE; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the Social Services Aide I position in the Human Services table of organization be increased from 0.50 FTE to 1.00 FTE; and

BE IT FURTHER RESOLVED, the Human Services department will review after one year to ensure the increased billing offset the cost of the Service Aide, and if it does not, it will revert back to a half-time Social Services Aid I, and report findings to Administration.

Budget Impact:

Human Services Table of Organization
(Increase Social Services Aide I from 0.50 FTE to 1.00 FTE)

Partial Year Budget Impact (5/01/15 – 12/31/15)	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Services Aide I	(0.50)	Deletion	\$(10,977)	\$(5,768)	\$(16,745)

Social Services Aide I	1.00	Addition	\$ 22,783	\$ 14,183	\$ 36,966
Partial Year Budget Impact			\$ 11,806	\$ 8,415	\$ 20,221

Annualized Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Social Services Aide I	(0.50)	Deletion	\$(16,465)	\$(8,652)	\$(25,117)
Social Services Aide I	1.00	Addition	\$ 34,174	\$ 21,275	\$ 55,449
Annualized Budget Impact			\$ 17,709	\$ 12,623	\$ 30,332

Fiscal Note: This resolution does not require an appropriation from the General Fund. Additional revenue generated by the Social Workers/Case Managers will cover the increased cost.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources

Approved as to form by Corporation Counsel

A motion was made by Supervisor Robinson and seconded by Supervisor Hoyer **“to adopt”**.
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive

Date: 4/20/2015

ATTACHMENTS TO RESOLUTION #10F

BROWN COUNTY POSITION DESCRIPTION

POSITION TITLE: SOCIAL SERVICES AIDE I
REPORTS TO: OFFICE MANAGER II
DEPARTMENT: HUMAN SERVICES

JOB SUMMARY:

Under general supervision performs clerical and support work of a varied nature, which calls for familiarity with basic agency and unit procedure and the ability to exercise independent judgment in carrying out assignments. This position supports the Birth to Three and Children's Long Term Support (CLTS) units.

ESSENTIAL DUTIES:

Maintains CLTS, intensive autism and family support wait lists.

Processes referrals and assigns out cases under supervision.

Maintains records, statistical data and/or controls for the Birth to Three and Children's Long Term Support Units.

Schedules outreach activities and orders relevant materials.

Completes and maintains clerical duties and accurate, timely documentation according to applicable requirements, codes, contracts and policies.

Compiles and maintains supply of unit logs and packets for the various program areas.

Facilitates communication and maintains positive working relationships with and between consumers, informal support systems, co-workers, health professionals, courts, legal representatives, contracted providers and the public at large.

Types reports, correspondence, and provides administrative support for the unit manager.

Tracks and coordinates unit training.

Responsible for updating operating procedures affecting the Birth to Three and CLTS units.

Completes and maintains necessary documentation according to applicable requirements and policies.

Performs general clerical duties including filing, photo-copying and routing of documents. Distributes mail and maintains office supplies within the CLTS & Birth to Three Units.

Provides general program information to consumers and providers.

Identifies the need for and assists in the planning and development of new service resources as necessary and/or assigned.

Attends and contributes to staff meetings and overall unit performance.

NON-ESSENTIAL DUTIES:

Performs related functions as assigned.

MATERIALS AND EQUIPMENT USED:

General office equipment
Computer

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

High School Diploma required (Bachelor's degree in social work or related human services field preferred), plus a minimum of one year of office experience; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities.

Licenses and Certifications:

None

Knowledge, Skills and Abilities:

Knowledge of departmental procedures.

Knowledge of general office procedures.

Knowledge of English, grammar and spelling.

Ability to perform varied and somewhat complex clerical tasks.

Ability to establish and maintain effective working relationships with staff and consumers.

Ability to understand and carry out fairly complex oral and written instructions.

Ability to work independently.

Ability to communicate effectively both orally and in writing.

Skilled in the operation of a variety of office machines (i.e. copy machine, fax machine, telephone, and personal computer).

Ability to work the required hours of the position.

PHYSICAL DEMANDS:

Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds.

Intermittent standing, walking and sitting; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, squatting, climbing, reaching, and grappling.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

This position description should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

Revised: 2/5/15

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 03/09/15
REQUEST TO: Human Services Committee
MEETING DATE: 03/25/15
REQUEST FROM: Warren Kraft
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Change in Table of Organization for the Human Services Department (Social Services Aide I)

ISSUE/BACKGROUND INFORMATION:

The Social Worker/Case Managers in the Birth to Three and the Children's Long Term Support areas are currently performing many clerical and non-billable services that could be handled by support staff.

ACTION REQUESTED:

Increase the vacant Social Services Aide I position from 0.50 FTE to 1.00 FTE to perform clerical duties currently performed by the Social Worker/Case Managers allowing them to focus on their increased caseload which would increase billable services and offset the cost.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

9. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$20,221 Partial Year (5/01 -12/31/15)
\$30,332 Annualized
- b. If part of a bigger project, what is the total amount of the project? \$_____
- c. Is it currently budgeted? ☐ Yes ☒ No
1. If yes, in which account? _____
2. If no, how will the impact be funded?
The increase in billable services will offset the cost. Human Services will review after one year to ensure savings.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 10g -- TAKEN OUT OF ORDER.

No. 10h -- RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION FOR U.W. EXTENSION AGRICULTURE STUDENT ASSISTANT LTE

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, the U.W. Extension office has received external funds from the Professional Nutrient Applicators Association of Wisconsin and the UWEX Madison Program Regional Conservation to investigate and summarize accidental and intentional manure/animal waste incidents in Wisconsin and work on developing an educational outreach strategy to help train professional applicators and farmers on the most common types of incidents and how to prevent them; and

WHEREAS, current staff are unable to absorb the duties to complete this project which will take approximately 12 weeks; and

WHEREAS, the U.W. Extension has requested to add a 0.23 FTE Agriculture Student Assistant LTE to their table of organization to complete this project; and

WHEREAS, when the external funding is exhausted, the position will end and be eliminated from the U.W. Extension table of organization.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the U.W. Extension table of organization include the addition of a 0.23 FTE Agriculture Student Assistant LTE; and

BE IT FURTHER RESOLVED, when the external funding for this position is exhausted, the position will end and be eliminated from the U.W. Extension table of organization.

Budget Impact:
U.W. Extension

Partial Year Budget Impact (Approximately 12 weeks)	FTE	Addition/ Deletion	Salary	Fringe	Total
Agriculture Student Assistant LTE	0.23	Addition	\$4,500	\$ 378	\$4,878
Partial Year Budget Impact			\$4,500	\$ 378	\$4,878

Fiscal Note: This resolution does not require an appropriation from the general fund. The additional funding will be provided by the Professional Nutrient Applicators Association of Wisconsin and the UWEX Madison Program Regional Conservation.

Respectfully submitted,
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources

Approved as to form by Corporation Counsel.

A motion was made by Supervisor Dantine and seconded by Supervisor Sieber **“to adopt”**.
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Troy Streckenbach, County Executive

Date: 4/20/2015

ATTACHMENT TO RESOLUTION #10H

**BROWN COUNTY
POSITION DESCRIPTION**

POSITION DESCRIPTION: AGRICULTURE STUDENT ASSISTANT - LTE
REPORTS TO: AGRICULTURE AGENT
DEPARTMENT: UW-EXTENSION

JOB SUMMARY:

Following established program plans, the Agriculture Student Assistant provides educational support for the Agriculture program.

ESSENTIAL DUTIES:

Conducts on-farm research, which includes on-farm data collection, data organization and analysis.

Educationally supports agriculture educator in planning, conducting, and evaluating county level educational programs.

Cooperates with UW-Extension faculty to expand and diversify the agriculture program.

Promotes educational opportunities provided by UW-Extension agriculture programs.

Cooperates with UW-Extension faculty members to develop and implement the total Brown County Cooperative Extension program as a team member contributing youth development expertise.

Implements established program plans for educational programs and reports accomplishments and impact on local people.

NON-ESSENTIAL DUTIES:

Performs related functions as assigned.

MATERIALS AND EQUIPMENT:

General office equipment
Computer

MINIMUM QUALIFICATIONS REQUIRED:**Education and Experience:**

High School Diploma; Minimum Junior or Senior undergraduate in dairy science, animal science, bacteriology, or other related subject area; or any equivalent combination of education, training and experience which provides the necessary knowledge, skills and abilities.

Licenses and Certifications:

Valid Wisconsin Driver's License

Knowledge, Skills, and Abilities:

Knowledge of agriculture program.

Knowledge of and ability to utilize a computer and the required software.

Ability to plan, promote, implement, evaluate, and report educational programs.

Ability to understand and work effectively with a wide variety of clientele.

Ability to work well as a member of a team.

Ability to maintain a high level of organization and leadership.

Ability to communicate effectively both orally and in writing.

Ability to establish and maintain effective working relationships with staff and the public.

Ability to make individual arrangements for transportation adequate to meet position responsibilities and essential job functions.

Ability to work the required hours of the position.

Administrative Accountability:

The Agriculture Student Assistant will be accountable to the Brown County UW-Extension Agriculture Educator for programmatic leadership and the Brown County UW-Extension Department Head for administrative issues.

PHYSICAL DEMANDS:

Lifting 20 pounds maximum with frequent lifting and/or carrying of objects weighing up to 10 pounds. Intermittent standing, walking, and sitting; occasional driving.

Using hand(s)/feet for repetitive single grasping, fine manipulation, pushing and pulling, and operating controls.

Occasional bending, twisting, squatting, climbing, reaching, and grappling.

Communicating orally in a clear manner.

Distinguishing sounds at various frequencies and volumes.

Distinguishing people or objects at varied distances under a variety of light conditions.

Withstanding temperature changes in the work environment.

This position description should not be interpreted as all-inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this description.

Revised: 02/06/15

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 02/06/14

REQUEST TO: Planning, Development & Transportation Committee

MEETING DATE: 02/23/14

REQUEST FROM: Chad Weininger
Interim Human Resources Manager

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Change in Table of Organization for U.W. Extension (Agriculture Student Assistant LTE)

ISSUE/BACKGROUND INFORMATION:

U.W. Extension has received external funds to investigate manure/animal waste incidents and develop an educational outreach strategy for training and prevention of these incidents.

ACTION REQUESTED:

Add 0.23 FTE Agriculture Student Assistant LTE to complete this project in approximately 12 weeks.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

10. Is there a fiscal impact? ☒ Yes ☐ No
- a. If yes, what is the amount of the impact? \$4,878
- b. If part of a bigger project, what is the total amount of the project? \$_____
- c. Is it currently budgeted? ☐ Yes ☒ No
1. If yes, in which account? _____
2. If no, how will the impact be funded? External funds

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 10i -- RESOLUTION RE: CHANGE IN TABLE OF ORGANIZATION FOR THE LAND AND WATER CONSERVATION DEPARTMENT (AGRONOMIST TECHNICIAN)

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, a partnering organization, Fox Wolf Watershed Alliance, submitted a grant application on behalf of Outagamie, Calumet and Brown counties to implement a sediment and phosphorus reduction program with agricultural producers in the Plum/Kankapot watersheds. Brown County's portion of this project area lies in and around the Wrightstown area; and

WHEREAS, Great Lakes Restoration Initiative dollars were applied for through the EPA for the *Targeting Outcome-Based Sediment Reduction in the Lower Fox Watershed* project; and

WHEREAS, the grant was approved by the EPA with a project start in 2015; and

WHEREAS, the project includes adding a grant funded 1.00 FTE Agronomist Technician to the Land and Water Conservation table of organization for a five year period starting in 2015 to complete the work required in the grant; and

WHEREAS, when the grant funding ends, the position will end and be eliminated from the Land and Water Conservation table of organization; and

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, the addition of a grant funded 1.00 FTE Agronomist Technician to the Land and Water Conservation table of organization; and

BE IT FURTHER RESOLVED, when the grant funding ends, or is not fully funded, the position will end and be eliminated from the Land and Water Conservation table of organization.

Budget Impact:

Land and Water Conservation Table of Organization
(Add 1.00 FTE Agronomist Technician)

Annual Budget Impact	FTE	Addition/ Deletion	Salary	Fringe	Total
Agronomist Technician	1.00	Addition	\$49,774	\$23,680	\$73,454
Annual Budget Impact			\$49,774	\$23,680	\$73,454

Partial Year Budget Impact (4/1/15 – 12/31/15)	FTE	Addition/ Deletion	Salary	Fringe	Total
Agronomist Technician	1.00	Addition	\$37,331	\$17,760	\$55,091
Partial Year Budget Impact			\$37,331	\$17,760	\$55,091

Fiscal Note: This resolution does not require an appropriation from the General Fund. An Environmental Protection Agency grant will fund the increased cost.

Respectfully submitted,
LAND CONSERVATION SUB-COMMITTEE
PLANNING, DEVELOPMENT &
TRANSPORTATION COMMITTEE
EXECUTIVE COMMITTEE

Authored by Human Resources

Approved as to form by Corporation Counsel

A motion was made by Supervisor Erickson and seconded by Supervisor Landwehr **“to adopt”**.
Voice vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Troy Streckenbach, County Executive

Date: 4/20/2015

ATTACHMENTS TO RESOLUTION #10i

ON THE FOLLOWING PAGES

Targeting Outcome-Based Sediment Reduction in the Lower Fox Watershed
Great Lakes Restoration Initiative
2014 Request for Applications

a. SUMMARY INFORMATION PAGE:

- i. **Funding Opportunity Number** - EPAR5-GL2014-2.
Category - Sediment Reduction Projects in Priority Watersheds.
- ii. **Project Title:** Targeting Outcome-Based Sediment Reduction in the Lower Fox Watershed
- iii. **Applicant Information:**
Name: Fox-Wolf Watershed Alliance
Address: 1000 N. Ballard Road, Appleton, WI 54911
Contact Person: Jessica Schultz, Project Manager
Phone: (920)858-4246
Email: jessica@fwwa.org

Address used for Grants.gov submission is 1445 McMahon Drive, Neenah, WI 54956
Our organization recently moved.
- iv. **Type of Organization:**

Not for Profit/Non-profit
- v. **Proposed Funding Request:**

\$4,196,221
- vi. **Project Duration:**

Anticipated Start Date: November 1, 2014
Anticipated End Date: October 31, 2019
- vii. **Brief Project Description:**

This project will reduce agricultural sediment and nutrient loading to the Lower Fox River and Green Bay by installing conservation practices in key sections of the Plum and Kankapot Creeks, two of the highest loading sediment per cropland acre sub-watersheds in the Lower Fox River. The project will test innovative practices and monitor the effects of those practices to guide implementation throughout the region. This project will also advance Water Quality Trading in the Lower Fox River Watershed in order to ensure the permanency of the practices installed and create a funding mechanism for future projects in the watershed.
- viii. **Project Location:**

HUC code 04030204
Latitude 44.270028 and Longitude -88.171129
Wisconsin, Congressional District # 8, Outagamie County, Appleton, 54914

b. WORK PLAN

1. Project Summary and Approach

a. Relevance to the Great Lakes

Green Bay, while representing only ~7% of the surface area and ~1.4% of the volume of Lake Michigan, contains one-third of the watershed of the lake, and receives approximately one-third of the total sediment and nutrient loading to the Lake Michigan basin, predominately from the Fox River at the southern end of the bay. Based on the Great Lakes Watershed Management System¹, Plum Creek (0.376 t/ac/yr) and Kankapot Creek (0.283 t/ac/yr) rank the highest with respect to sediment loading of all HUC 12 watersheds in the Lower Fox River sub-basin.

Dairy farms have a large impact within this project area. Due to the large number of cattle in the area, crop rotations have changed to include a greater amount of corn silage, leaving little residue left to hold soil in place during spring runoff. The increased cattle numbers also lead to increased manure and the need for producers to apply manure to cropland in both fall and spring. This manure is required to be incorporated, which means additional tillage passes and less residue on the surface to protect and hold soil in place.

This project will reduce the amount of sediment and phosphorus leaving the Plum and Kankapot Creek sub-watersheds and prevent the pollutants from entering the Lower Fox River. The project will be successful by installing best management practices that extend beyond the typical NRCS practices and incorporating innovative practices and new technologies that will allow local producers to apply seed and incorporate manure in untraditional ways, increasing the ability to plant and maintain cover crops.

Modeling completed by the University of Wisconsin Green Bay shows that by protecting the worst 5% sediment producing areas of Plum and Kankapot Creek sub-watersheds, that sediment runoff would be reduced by about 4500 t/yr. If the worst 20% sediment producing areas were protected, sediment runoff would be reduced by about 8600 t/yr. Furthermore, if we assume a default cost (\$393/ac) to convert these sediment contributing areas to grass, the cost-to-benefit ratio is lowest for Plum and Kankapot Creeks relative to all other watersheds in the LFR. See figure 2.

¹ Great Lakes Watershed Management System - <http://35.8.121.111/glwms/map.aspx#>

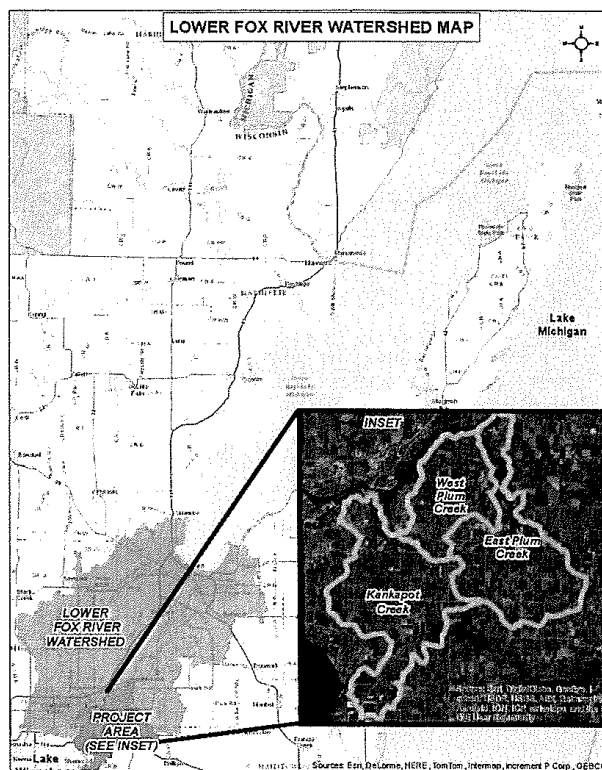


Figure 1: Land conservation practices will be installed in the West Plum and Kankapot sub-watersheds within the Lower Fox River Watershed. The West Plum and East Plum will be monitored and analyzed in a paired watershed study.

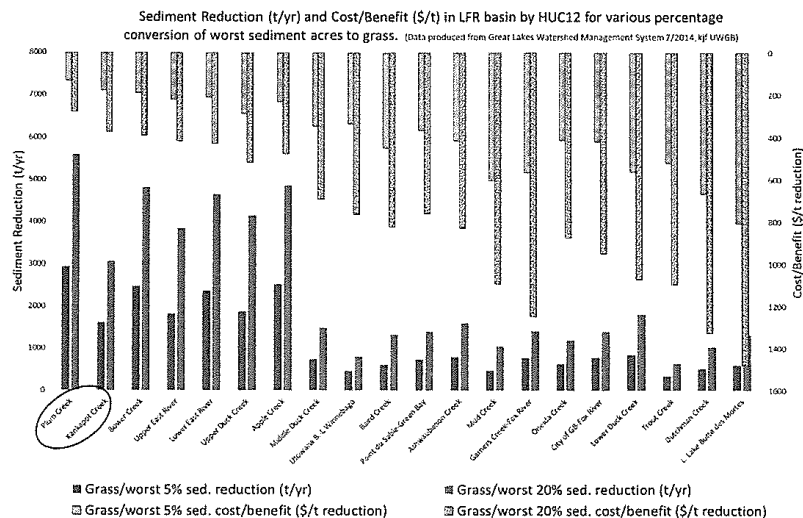


Figure 2: Modeling analysis conducted by UW Green Bay shows the greatest potential for sediment reduction at the least cost in the Plum Creek

Monitoring data for a 3 year period from 2011-2013 show that 85% of the TSS load from the Plum/Kankapot watersheds came from, on average 4 events/yr (~7 d/yr) during that timeframe. The highest delivery associated with spring runoff each year and secondary event in June/July each year before canopy is obtained by crops to hold soil in place. The practices installed through this project will establish nearly year round vegetative soil cover and/or alternative soil amendments, thereby significantly reducing soil loss and phosphorus runoff during major storm events and during the critical time periods when fields are typically left uncovered. In locations where vegetative cover and soil amendments are not enough to prevent soil loss, alternative practices are proposed, like Water and Sediment Control Basin with modified outlet treatments and extending existing technology to inform landowners of weather related risks.

Project relevance to the Great Lakes Restoration Initiative (GLRI) Action Plan: The Great Lakes face a number of tough challenges. One of the most significant of these challenges, identified in the GLRI Action Plan, is nonpoint source pollution. The results of implementing this project will contribute considerably to all of the long-term goals of the Nearshore Health and Nonpoint Source Pollution focus area. The goal that sums this project up the best is “Goal 5: A significant reduction in soil erosion and the loading of sediments, nutrients and pollutants into tributaries is achieved through greater implementation of practices that conserve soil and slow overland flow.” http://greatlakesrestoration.us/action/wp-content/uploads/glri_actionplan.pdf

Project relevance to Goal #4.3.3 (EPA Strategic Plan- Improve the Health of Great Lakes Ecosystems): The health of Lake Michigan depends on the stewardship of its individual watershed ecosystems. The Plum & Kankapot Creek watersheds in Outagamie County are part of the Lower Fox River Basin, which drains into the Bay of Green which has been identified as an Area of Concern (AOC). Implementation activities related to education, remediation, restoration, and pollution prevention are essential in this watershed. Buffer strip installation and wetland protection along rural agricultural surface waters would not only reduce loading to the AOC but would also help protect the health of sensitive ecosystems. <http://www.epa.gov/planandbudget/strategicplan.html>

b. Quality system documentation

This project will include the setup of automated monitoring equipment, collection and analysis of environmental data including collecting water samples via automated sampling equipment and grab samples, and analysis of those samples at a certified lab. The USGS Wisconsin Water Science Center has an existing surface water quality assurance plan (Garn, 2007). All proposed cooperative monitoring activities with the USGS will follow the Garn, 2007 plan. We will develop appropriate quality system documentation for field runoff monitoring work conducted by UWGB and Outagamie County which will include submitting a Quality Assurance Project Plan (QAPP) within 90 days of the start of this project. The University of Wisconsin – Green Bay has developed or assisted in the development of QAPP's for EPA funding projects including: 1) Upper Fox-Wolf Basins TMDL and Implementation Plan Project, QAPP prepared by The Cadmus Group, Inc. USEPA Contract Number GS-10F-0105J (2013); 2) Integrated Watershed Approach Demonstration Project for the Green Bay AOC/Lower Fox River Watershed, Phases 1 and 2, and Phase 3, The Lower Fox River and Green Bay TMDL, QAPP prepared by The Cadmus Group, Inc.; USEPA Contract Number 68-C-02-109; and 3) Analysis of phosphorus and TSS in Duck Creek, EPA Grant Funding Source: WDNR Grant Sub-award Grant #:00E00712-10-2011.

c. Environmental and Regulatory compliance

We do not anticipate the need for any permits or approvals for the project other than WDNR Chapter 30 permits as needed for certain streambank protection practices. We do not anticipate the need to: a) meet any requirements under the Clean Water Act and/or b) conduct any procedures under section 106 of the National Historic Preservation Act (NHPA) and/or section 7(a)(2) of the Endangered Species Act (ESA).

d. Implementing Watershed-based plans consistent with EPA's Nine Elements Plan

Representatives from Outagamie County Land Conservation Department (LCD), Brown County LCD, Calumet County LCD, Winnebago County LCD, the Oneida Tribe of Wisconsin, the Natural Resource Conservation Service, Wisconsin's Department of Agriculture, Trade and Consumer Protection, WDNR and Fox-Wolf Watershed Alliance (FWWA) have been working to develop a strategic watershed implementation plan for over eighteen months. As a watershed partnership this team has agreed to continue to offer services throughout the watershed to land owners and producers as they have always done to improve water quality but also work together to strategically implement the needed practices on the landscape to meet TMDL requirements. They will work as a unit, sub-watershed by sub-watershed to assess and then implement needed land conservation, targeting the highest loading sub-watersheds first.

In 2014, implementation of that agreement began. Outagamie County, working on behalf of the above mentioned partners, conducted a thorough assessment of the Plum and Kankapot sub-watersheds (the highest phosphorus and sediment loading per acre of agricultural land watersheds to the Lower Fox River) to determine what land conservation practices were needed. A Nine Key Element Plan is currently being written for the Plum and Kankapot sub-watersheds. This plan will be submitted to the EPA by November of 2014.

e. Project Tasks, Roles, Outputs and Outcomes

Task 1: Land Conservation – Sediment reduction

This project will reduce the amount of sediment and phosphorus entering the Lower Fox River by installing the identified, needed conservation practices that extend beyond traditional NRCS funded practices in the West Plum Creek and the Kankapot Creek sub-watersheds. These practices include stream buffering up to 50', streambank protection, concentrated flow area seeding, cover crops and ½ to 1 acre treatment wetlands around drain tile outlets. These practices will be designed and implemented by Outagamie County, Brown County and Nature Conservancy staff to protect the waters from soil loss during major storm events and during the critical time periods when fields are

typically left uncovered. These practices are anticipated to result in 6,498 tons of sediment reduction annually by the end of the project period (see table 1).

Practice	Anticipated Reduction per project year									
	Year 1		Year 2		Year 3		Year 4		Year 5	
	TSS tns/yr	TP lbs/yr	TSS tns/yr	TP lbs/yr	TSS tns/yr	TP lbs/yr	TSS tns/yr	TP lbs/yr	TSS tns/yr	TP lbs/yr
Buffer Strips	22	109	67	328	156	764	200	983	223	1,092
Streambank Protection	303	158	908	475	2,118	1,108	2,723	1,425	3,025	1,583
Concentrated Flow Treatment	162	138	487	414	1,136	965	1,461	1,241	1,623	1,379
Cover Crop	78	277	235	830	549	1,937	706	2,490	784	2,767
Manure Injector	75	111	226	332	528	776	679	997	754	1,108
Treatment Wetlands	0	0	0	0	44	132	89	264	89	264
Total Anticipated Reduction	641	793	1,923	2,379	4,531	5,682	5,857	7,400	6,498	8,193

Table 1. Cumulative reductions of anticipated TSS and TP reductions by year per practice for the project period.

Outagamie County will also work with staff and a consultant to develop a mobile GIS app that will give producers the ability to access information the county has about their land as well as weather data. This app can be used as a tool to guide manure application and cropping practices. The app will use the WI Manure Management Advisory System developed by the Department of Agriculture, Trade and Consumer Protection (<http://www.manureadvisorysystem.wi.gov/app/runoffrisk>). This tool may also have potential to be used as a self-reporting tool for producers entering into water quality trading contracts.

Task 2: Water Quality Trading

This project will advance Water Quality Trading by developing the infrastructure within the Fox-Wolf Watershed Alliance to facilitate trading in the watershed and build off the recommendations that will come from the Fox P-Trade project currently being led by the Great Lakes Commission. FWWA will provide outreach to point sources, work with County Land and Water Departments to determine credits generated from practices installed through this project and other funding and broker trades in the watershed. FWWA will work with the Great Lakes Commissions (GLC) and Wisconsin DNR to determine trade ratios for innovative practices. Development of a successful trading program is anticipated to result in bringing additional long term funding for land conservation to the watershed and will also lead to ensuring permanency of land conservation practices thus improving water quality.

Task 3: Monitoring

Staff from the UW – Green Bay (UWGB) Department of Natural and Applied Sciences in cooperation with the US Geological Survey Wisconsin Water Science Center, will conduct water quality monitoring activities and related data analyses associated with targeted sediment reduction strategies in Plum and Kankapot Creek sub-watersheds. The focus of this work includes:

- 1) Cooperative operation of two existing automated stream monitoring stations on Plum Creek
- 2) Cooperative operation of two inlet-outlet water quality monitoring systems on planned agricultural sediment treatment wetlands
- 3) Develop quality system documentation pursuant to RFA Section VI.C
- 4) Procurement, installation and cooperative operation of two targeted runoff monitoring stations
- 5) Water quality data analysis associated with evaluating the effectiveness of treatment areas

6) The monitoring efforts will be used to support outreach activities related to the potential effects of treatment wetlands and watershed-wide practices on reducing soil erosion and phosphorus runoff at various scales

7) Monitoring methods, results and conclusions will be documented in a final report and shared via presentations at local, state and regional events.

A comprehensive monitoring program will provide the data needed to continue to move agriculture TMDL implementation forward in the watershed.

Task 4: Outreach

Outreach will also be a large component of our project. The Fox-Wolf Watershed Alliance will provide outreach to local stakeholders in the Lower Fox River Watershed as well as the entire Fox-Wolf Basin through our Annual Watershed Conference and through participation in TMDL implementation meetings. The Great Lakes Commission will facilitate outreach throughout the Great Lakes Region by tracking the project throughout its entirety, convening regional stakeholders, particularly the winning grantees and key partners within the Lower Fox, Saginaw and Maumee at the beginning and the end of the project to allow for networking, and sharing of challenges, successes and lessons learned. GLC will also host a regional webinar midway through the project.

Permanency of projects:

Outagamie and Brown County staff will record all installed practices in a GIS database and be responsible for annual monitoring to ensure each practice remains in place and functions as intended for the life of the practice.

For any structural practices, funded through this or other mechanisms the original cost-share agreement will be recorded with the deed of the parcel on which the practice is installed. This assures that operation and maintenance requirements stay with the project regardless of ownership for the life of the practice.

For non-structural practices such as conservation tillage, cover cropping, or concentrated flow area treatment, a more robust inspection schedule will be required to assure that practices are installed as contracted annually. This is where water quality trading will also play a major role within the project area. As Point Sources sign contracts with landowners to purchase credits for reductions being achieved through the project, more prolonged “permanency” will be achieved via trading contracts between point and non-point sources.

2. Results: Outputs and Outcomes:

Project Tasks	Outputs	Outcomes
<i>Task 1</i>		
Land Conservation	<ul style="list-style-type: none"> • 35' Stream Buffering on 216 acres and 50' Stream Buffering on 60 acres reducing 222.5 tons of sediment and 1092 lbs of phosphorus annually 	<ul style="list-style-type: none"> • Stakeholder understanding of Land Conservation expectations throughout the Plum/Kankapot watersheds
Implemented by:		
Outagamie County	<ul style="list-style-type: none"> • Streambank Protection (riprap) on 55,012 feet reducing 3025 tons of sediment and 1583.9 lbs of phosphorus annually 	<ul style="list-style-type: none"> • Practices Installed will lead to decreased sediment and nutrient loading to the Plum and Kankapot sub-watersheds, the Lower Fox River and ultimately the Bay of Green Bay will result in improved water quality and increased wildlife habitat
Brown County	<ul style="list-style-type: none"> • Concentrated Flow Area Treatment on 506,318 feet 	
The Nature Conservancy		Recommendations for others in the

	<p>reducing 1623.4 tons of sediment and 1379 lbs of phosphorus annually</p> <ul style="list-style-type: none"> • Cover Crops (calculated for fields w/ a 3% or greater avg. slope) on 6,802 acres reducing 784 tons of sediment and 2767 lbs of phosphorus annually • Vertical Manure Injector used to apply manure on 2860 acres reducing 754 tons of sediment and 1108 lbs of phosphorus annually • 6 - ½ to 1 acre Treatment Wetlands capturing 14.8 tons of sediment and 43.6 lbs of phosphorus per wetland • GIS database of practices installed • Mobile application for producers 	<p>watershed and throughout the region on:</p> <ul style="list-style-type: none"> • The use of alternate manure injection technology to ensure cover crops are able to be maintained especially during extended growing seasons. • The use of ½ acre treatment wetlands to manage phosphorus from tile drain outlets and sediment from small drainage areas. <p>GIS record of practices</p> <ul style="list-style-type: none"> • Allows for technicians in the field to easier verify and monitor practices for the life of the practice. • Database will allow for reports to alert staff prior to a BMP expiring, allowing technicians to work with landowners to revitalize the BMP instead of having to pay to reinstall the practice. <p>Mobile application</p> <ul style="list-style-type: none"> • Easy access to producers to conservation information may result in practice change
Measurements:	<ul style="list-style-type: none"> • Number of Contracts signed with eligible landowners • Number of practices input in the GIS database • Water quality data comparing baseline and post-BMP installation • Number of mobile application downloads 	
<p>Task 2</p> <p>Water Quality Trading (WQT)</p> <p>Implemented by:</p> <p>Fox-Wolf Watershed Alliance</p> <p>Great Lakes Commission</p>	<ul style="list-style-type: none"> • Training for FWWA staff • Technology infrastructure necessary to support trading on the FWWA website. • Meetings with DNR • Trade Ratios for innovative practices (Output from WDNR) • Outreach Materials for Point Sources • Assessment of practices for potential credit generation • Facilitate Trades, track credits 	<ul style="list-style-type: none"> • Increased knowledge, ability to properly generate tradeable credits using the WDNR trade ratios • Developed program brings confidence to point sources in the watershed to utilize trading as a compliance option • Successful trades bring additional funding for land conservation to the watershed aiding in the ability to ensure permanency of land conservation practices.
Measurements:	<ul style="list-style-type: none"> • Number of farmers or “sellers” in the project area that have analyzed their farm and farming practices (e.g., via SnapPlus and other WI DNR-approved models) to determine their potential to generate tradable water quality credits • Number of farmers or “sellers” in the project area that have analyzed the costs of generating tradable water quality credits • Number of trading partners, either “sellers” (e.g., farmers) or “buyers” (e.g., point source permittees) in the project area that have engaged in ongoing communications and information sharing with members of the project team to 	

	inform a brokered water quality trading agreement <ul style="list-style-type: none"> • Number of point sources in the project area that have submitted a “Notice of Intent” to trade as required by WI DNR per the agency’s guidance • Number of potential trades where specific traders [(buyer and seller(s))] have been identified within the project area, for which for which specific trade eligibility has been determined per WI DNR guidance <ul style="list-style-type: none"> • Number of water quality trade contracts drafted for specific trade partners in the project area • Number of potential trading partners engaged in negotiations to pursue brokered trades (but where an actual contract has not yet been signed) • Number of trade contracts signed 	
Task 3 Monitoring Implemented by: University of Wisconsin Green Bay Measurements:	<ul style="list-style-type: none"> • Monitoring data comparing baseline data with post BMP implementation data to determine effectiveness on both a watershed basis as well as some individual single site monitoring data for specific practices. 	<ul style="list-style-type: none"> • Ability to link water quality data with land conservation practices on a watershed scale. • Ability to make strategic decisions based on lessons learned from water quality data.
Task 4 Outreach Implemented by: Fox-Wolf Watershed Alliance Great Lakes Commission and all other project partners Measurements:	<ul style="list-style-type: none"> • Local Outreach <ul style="list-style-type: none"> ◦ Annual Updates at the Fox-Wolf Watershed Alliance Watershed Conference ◦ Participate in Lower Fox and Upper Fox/Wolf TMDL Implementation teams to provide updates monthly • Regional Outreach <ul style="list-style-type: none"> ◦ Regional Workshops – held in year 1 and year 5 of the project. ◦ Regional webinar held in year 3 of the project 	<ul style="list-style-type: none"> • Understanding among stakeholders locally and throughout the region of progress, hurdles and success of project. • Transferring lessons learned throughout region gives others the ability to utilize the tools that were successful and avoid duplication of project pitfalls.
	<ul style="list-style-type: none"> • Monitoring Data 	
	<ul style="list-style-type: none"> • Number of participants at conferences/workshops/webinars • Monitor the benefit of regional outreach by post workshop/webinar surveys 	

3. Collaboration and Plans:

The extent to which this project is successful depends entirely on community support, landowner participation, competent and committed staff, sufficient funding and an integration of various programs. The framework of a successful project involves collaborative contributions from all project partners identified below, divided by project task.

See Other Attachment Form “Support Letters” for letters of support of our collaborating partners.

Task 1: Land Conservation

Many of our partners will play a vital role in conveying project progress and outputs to watershed

landowners about the project and assist in building awareness about the benefits of reducing sediment and nutrient loading.

- Outagamie County Land Conservation Department – The Outagamie County Land Conservation Department will be the primary Best Management Practices (BMP) implementing agency for the project. The LCD will hire project specific staff who, along with existing seasoned staff, will work one-on-one with watershed landowners and operators to design, contract, and install BMPs to achieve the greatest reduction of sediment and nutrient delivery possible for the project area. Funding for practices will be assigned separately for each site utilizing multiple sources including, EQIP, TRM, and SWRM funding in addition to this grant. While project staff will be hired and housed by Outagamie County, they will work project wide with adjoining County conservation staff to implement the goals of the project, regardless of political boundaries.

Outagamie County has been awarded a large-scale Targeted Runoff Management (TRM) grant from the Department of Natural Resources for the Plum/Kankapot watershed for 2015-2018, totaling \$999,906. Funding from the TRM program will be used to install necessary practices that complement the practices identified in this proposal. Through on the ground assessment of the watershed, county staff identified significant stream bank erosion that was not accounted for during TMDL development. If successful with this proposal, project partners anticipate exceeding the TSS reductions identified in the TMDL!

- Brown County Land & Water Conservation Department – A portion of the Plum/Kankapot Watershed crosses into adjacent Brown County. Several landowners in this area will have land in both Brown and Outagamie Counties. Project staff will work with Outagamie County staff to ensure a coordinated approach when providing technical assistance to landowners within the project area.
- The Nature Conservancy – TNC is a non-profit organization that has been working in Wisconsin for over 50 years to conserve the lands and waters on which all life depends. TNC has worked collaboratively in the Green Bay watershed for over a decade to improve the health of Green Bay. TNC will work with partners to test the ability of using natural infrastructure (wetlands) to improve water quality. TNC will provide science input and facilitation of the treatment wetland portion of this project, working with County staff on wetland restoration site selection and design, with University of Wisconsin – Green Bay on the monitoring protocol, and with all partners on disseminating lessons learned. TNC will also conduct basic wildlife surveys to evaluate the wildlife use of the treatment wetlands compared to reference sites.
- Citizens of the Plum & Kankapot Creeks Watershed – The most important partner in the team, their collaboration will play a vital role in the success of implementing the project. The ultimate success of the program will require their acceptance and cooperation. Historically, the landowners within this watershed have cooperated through other conservation programs, installing hundreds of thousands of dollars in BMP's. The practices offered through this proposed project will directly compliment many of the practices installed within the watershed in order to achieve even greater reduction of pollutants delivered to the Plum and Kankapot Creeks and ultimately to the Lower Fox River and Lower Green Bay AOC.

Task 2: Water Quality Trading (WQT) – WQT is an EPA and WI DNR approved compliance option that allows permit holders under the federal Clean Water Act to comply with their permits through cost-effective measures that involved installing conservation practices across the watershed. A WQT program is being established through the *Fox P Trade* project being led by the Great Lakes Commission in partnership with FWWA and many of the other partners on this proposal. It is imperative to utilize the partnerships that already exist and continue to build new partnerships to ensure a successful program is developed; which this project will achieve..

- Great Lakes Commission – Since 2013, the Great Lakes Commission has been working in the Lower Fox River Watershed on the *Fox P-Trade* project as part of a Contribution Agreement with by NRCS. Upon completion of that project in December 2016, GLC deliverables include a handbook with specific steps and recommendations on how water quality trading should be conducted in the Lower Fox River Watershed. FWWA has worked with GLC as the local Outreach Coordinator on the project. Building upon this relationship will allow the *Fox P-Trade* project to transform into a fully-functioning water quality trading program in the watershed.

For this project **GLC will provide:**

- 1) **Training: Conduct 3 training sessions for FWWA and other project partners on specific deliverables from the Fox P Trade project, including:**
 - Phosphorus Credit Calculator
 - Water Quality Credit Generation Cost Estimation Tool
 - Lower Fox River Watershed Water Quality Trading Handbook
 - Hands-on presentation and review of contents with step-by-step instructions
 - In-person training on steps and approaches for conducting brokered trades
 - 2) **Technical Assistance: Coordinate with WI DNR on trade ratios for innovative practices -** Current Wisconsin Department of Natural Resources Guidance on Water Quality Trading includes trade ratios for quantifying tradable credits for only ten (10) agricultural conservation practices and six (6) urban best management practices. Additional practices will be implemented through this GLRI proposal that could generate tradable water quality credits. However, these innovative practices will need to be assessed by DNR and uncertainty factors will need to be developed for these innovative practices so that they credit generation can be quantified. GLC compile relevant information on the innovative practices deployed in this proposal and will work with WI DNR to develop appropriate trade ratios for those practices.
- Wisconsin Department of Natural Resources – WDNR has developed Water Quality Trading Guidance and has been an integral partner in testing that guidance as the Fox P-Trade project moves forward. To achieve the reductions necessary in the Lower Fox River Watershed innovative practices must be utilized on the landscape. DNR will partner with the Great Lakes Commission and the Fox-Wolf Watershed Alliance to develop trade ratios for those practices.
 - Point Sources located in the Lower Fox River Watershed – Success of the Water Quality Trading portion of this project will depend on involvement from some of the point sources in the watershed. The FWWA has been building relationships with these point sources for the past 4 years. This project has the potential to increase the reduction of nutrients and sediments loading into the Lower Fox River and do so in a manner that saves permit holders money by matching water quality trading credit buyers and sellers. In some cases this savings to point sources will keep money in the pockets of watershed residents ultimately bettering the economy in the watershed and adding more “permanency” to the cropping practices identified as necessary for success.

Task 3: Monitoring –

- University of Wisconsin Green Bay (UWGB)
Plum and West Plum Monitoring - The Lower Fox River Watershed Monitoring Program (LFRWMP) at UWGB, along with USGS has been cooperatively monitoring Plum Creek since October 2010 and the West Branch of Plum Creek for the past two years. The value of the existing

automated monitoring infrastructure (equipment and installation) at the two Plum Creek stations is more than \$25,000.

For this proposal we will contract with the USGS to continue our cooperative flow, concentration and load monitoring at both of the existing Plum Creek stations for Water Years 2015-2019. The West Plum station will be upgraded to include AC power and online, remote communication capabilities. We plan to analyze 125 event samples/year for TP and TSS from the two sites. Approximately 50 event flow samples will be analyzed for DP each year. Approximately 39 low flow samples will be collected from each site. Samples will be collected weekly May-October and monthly for the remaining months. One-half of the samples will be analyzed for DP in addition to TP and TSS. All samples will be analyzed at the NEW Water (Green Bay Metropolitan Sewerage District, GBMSD) certified lab. All data from the two Plum Creek sites will be stored in the USGS National Water Information System (NWIS) database.

Agricultural Runoff Treatment Wetland Monitoring - This proposal includes flow and water quality sampling for agricultural treatment wetlands to be installed to treat surface and tile flow in small catchments within the Plum Creek watershed. Discharge and water quality will be monitored at inlets and outlets of two treatment wetland watersheds in Plum Creek by the U.S. Geological Survey (USGS). USGS and UWGB staff will assist The Nature Conservancy staff and other project partners in site selection and design of treatment wetlands and monitoring points.

Baseflow and storm event water samples will be collected and analyzed for suspended sediment dissolved phosphorus, and total phosphorus. The water-quality and flow data will be used to compute daily phosphorus and suspended sediment loads and to evaluate treatment effectiveness of the wetlands. Sampling will consist primarily of event-based sampling. Event-based monitoring consists of intensive sampling during periods of increased runoff resulting from precipitation and snowmelt. These periods of extreme variation in concentration and flow are critically important in accurately defining loads. Routine sampling will be conducted by the USGS. Automated samples will be retrieved with assistance from UWGB staff. The USGS will determine which samples should be analyzed to represent the changes in water quality in the surface and tile inflows and wetland outflow. All samples will be analyzed at the GBMSD laboratory.

Field Catchment Monitoring - UWGB will assist the Outagamie County Land Conservation Department in conducting edge-of-field runoff monitoring to compare and demonstrate the effectiveness of targeted sediment and associated nutrient reduction practices (e.g., concentrated flow treatment practices) small, within-field catchments. Photographic documentation of catchment conditions, treatment practices and runoff characteristics will also be conducted and used for outreach and education purposes.

Task 4: Regional Coordination and Outreach –

- ***Great Lakes Commission*** – The GLC will conduct 2 regional workshops and two webinars to build a Great Lakes regional network among GLRI-funded projects in Priority Watersheds (Maumee, Saginaw, and Lower Fox). Specific activities are described below.
 - 1) ***Planning and conduct of 1st regional workshop*** - This activity will involve convening the winning grantees and their key partners within each of the GLRI priority watersheds: Lower Fox, Saginaw, and Maumee. This objective of this first workshop will be to provide an in-person forum for each of the winning project teams in each of the GLRI priority watersheds to network and share their approaches, metrics, and anticipated challenges. This will enable teams to transfer knowledge, information, and ideas to their respective projects, where appropriate, through adaptive management.
 - 2) ***Planning and conduct of 2 regional webinars*** - In years 3 and 4 of the project, each of the priority watershed projects will have adequate experience to share lessons learned. These

webinars will provide a forum for each of the winning project teams in each of the GLRI priority watersheds to share progress to date, challenges (actual compared to anticipated) and lessons learned thus far. This will enable teams to learn from the other projects and enhance overall basinwide impact in the three priority watersheds.

- 3) **Planning and conduct of 2nd regional workshop** - This activity will involve convening the winning grantees and their key partners within each of the GLRI priority watersheds: Lower Fox, Saginaw, and Maumee. This objective of this second and final workshop will be to provide a forum for each of the winning project teams in each of the GLRI priority watersheds to network and share their approaches, metrics, and actual challenges and successes. A special session of the workshop will be designed to enable project team members to explore future partnerships that build on lessons learned in future collaborations.

Aside from the relevance of the GLRI Action Plan and the EPA Strategic Plan discussed in previously, this project is consistent with the following plans for protection and restoration of the Lower Fox River and Green Bay AOC:

Lake Michigan Lakewide Management Plan (LaMP), 2008 - Developed by the Lake Michigan Technical Committee with assistance from the Lake Michigan Forum and various other agencies and organizations. www.epa.gov/glnpo/lamp/lm_2008/lm_2008.pdf

A long-term goal of the LaMP to ensure that rivers and streams are adequately buffered to reduce sedimentation and nutrient inflow, ties directly to the focus of this project. Many other priorities of the LaMP are common components of this proposed project, including the protection of large contiguous blocks of forest, grassland and wetland that serve as habitat for mammals, birds, and amphibians and provide a self-sustaining ecosystem for all to enjoy.

Lower Green Bay Remedial Action Plan, 1993 Update for the Lower Fox River and Green Bay AOC, WDNR. <http://dnr.wi.gov/org/water/greatlakes/priorities/1993RAPupdate.pdf>

The Lower Green Bay RAP is a long-range strategy for restoring water quality to the lower Bay and Fox River ecosystem. Two of the top five high priorities for the RAP are to reduce suspended sediments and phosphorus. Controlling nonpoint sources of total phosphorus and sediment in the Plum and Kankapot sub-watersheds will be critical to addressing these impairments and restoring human recreational use and enjoyment of Lower Fox River Basin. The Lower Green Bay RAP and the LaMP are similar in that they both use an ecosystem approach to assess and remediate environmental degradation of the beneficial use impairments. The RAP, however, encompasses a much smaller geographic area, concentrating more on a single watershed with contaminated sediments.

Total Maximum Daily Load (TMDL) & Watershed Plan for Total Phosphorus and Total Suspended Solids in the Lower Fox River Basin and Lower Green Bay, prepared by the CADMUS Group for WDNR, the Oneida Tribe & the EPA, March 2012.

<http://dnr.wi.gov/water/wsSWIMSDocument.ashx?documentSeqNo=62246254>

According to the TMDL, the Plum and Kankapot sub-watersheds are the highest sediment and nutrient loading watersheds in the Lower Fox River. Controlling significant sources of total phosphorus and sediment loads in these sub-watersheds will be critical to achieving the Lower Fox River TMDL targets.

Outagamie County Land and Water Resource Management Plan (LWRM) 2010-2015, April 2010, developed by the Outagamie County Local Advisory Workgroup.

<http://www.co.outagamie.wi.us/landcons/Outagamie%20County%20LWRM%20Plan2010-2015.pdf> Controlling significant sources of total phosphorus and sediment loads in the Lower Fox Basin, such as those from the Plum and Kankapot sub-watersheds, will be critical to achieving the following goals and objectives of the LWRM Plan;

- ✓ Protect and enhance the quality of our surface water, groundwater and soils
- ✓ Protect and enhance wetland and upland habitat.

- ✓ Ensure the consistent implementation of the Stormwater Management and Erosion Control Ordinances in Outagamie County
- ✓ Partner with and involve citizens in soil and water conservation initiatives in rural and urban areas.

3. Community-Based Focus and Environmental Justice Impacts:

Community-Based Focus:

The Fox-Wolf Watershed Alliance has a history of working with government and community-based organizations. The FWWA is an umbrella organization in the watershed, bringing attention to individual organization's efforts in the watershed and coordinating efforts when applicable to more cost effectively protect or restore our shared resources.

For this project, FWWA is coordinating the efforts of Outagamie County, Brown County, The Nature Conservancy, University of Wisconsin Green Bay, the Great Lakes Commission and our own. Sub-awards will be granted to each of the above mentioned entities in order to enhance the project effectiveness and efficiency.

Outagamie County and Brown County have a history of involving citizen input in the development of conservation plans for the Counties. This has been accomplished by assembling citizen's advisory committees from which to garner input from those impacted by the plans and to establish a list of their resource concerns. This process in particular was used by Outagamie County to develop the County Land and Water Resource Management Plan as well as the Duck/Apple/Ashwaubenon Priority Watershed Project. Similarly, citizen involvement was drawn upon in the development of the Lower Fox River TMDL Draft Plan via both targeted groups of farmers and landowners at facilitated meetings, as well as through a random survey of 1000 property owners in the Basin. The common resource concern of all of these groups is the delivery of phosphorus and sediment to the waters of the Counties. Not only were these common concerns, they also topped the list with each group

Environmental Justice:

The receiving water body to both the Plum and Kankapot Creeks is the Lower Fox River. Below the outlets of both watersheds lie the communities of Wrightstown, De Pere, and Green Bay. Since settlement and the development of industry in the Lower Fox Valley, this stretch of river has been inundated with discharge of pollutants from many of the point source factories upstream, as well as extensive impact from nonpoint sources due to the boom in development of this thriving industrial area over the last century. Fortunately, the Clean Water Act resulted in tighter regulation of the point sources in the 1970's, and more recently local stormwater and erosion control ordinances have helped to reduce the impacts of development. Unfortunately, the citizens of these downstream communities have been negatively impacted by the reduction of water quality and years of degradation. The aforementioned Acts and Ordinances have made positive strides towards improving the water quality for these communities, yet the agricultural nonpoint runoff is still impacting surface water through sediment and nutrient delivery to the Lower Fox River.

This proposed project will help to address this issue and bring further relief to the downstream communities who have, due to their proximity, been the unwilling recipient of these pollutants for decades.

4. Programmatic Capability and Past Performance:

a/b. Past Performance and History of meeting the reporting requirements

While our project partners have received past awards, have experience and have been successful completing and managing the assistance agreements, the Fox-Wolf Watershed Alliance does not have

relevant past performance or reporting information for federal awards including GLRI. Our project partners and have committed their support to assist FWWA as needed. FWWA would be willing to engage the Great Lakes Commission as the fiscal agent for the project should EPA prefer to work with an organization with a long history of federal grant management. (See GLC's performance history below).

c. Organizational Experience and plan for timely and successfully achieving project objectives:

Organizational Experience

The Fox-Wolf Watershed Alliance is a 501 (C) (3) watershed organization with the resources and expertise required to complete this project. This project will be guided by an advisory board made of FWWA Board members and project partners including members of state and local agencies, multi-state organizations, universities, local government, landowners and environmental organizations., managed by a team of professionals including FWWA Director and FWWA Office Manager and administered by FWWA staff and a team of expert project partners assembled by FWWA to ensure project success.

The Fox-Wolf Watershed Alliance has been working to find cost effective ways to improve water quality in the watershed for over two decades. During that time, our organization has built trusted relationships with local governments, business and industries, non-profits and the general public. The FWWA, was established as the Northeast Wisconsin Waters for Tomorrow (NEWWT) in 1987 by community leaders to determine the most cost-effective actions to meet the goals of the Remedial Action Plan (RAP). Since its inception, FWWA has been an active organization in the watershed.

- In 1989, NEWWT conducted a study in to assess the feasibility of pollutant trading in the Fox-Wolf River Basin. The study determined that a regulatory driver would be necessary for trading to be successful in the watershed.
- In 1993 the Northeast Wisconsin Land Trust (NEWLT) began as a part of FWWA, known at that time as the Fox-Wolf Basin 2000. NEWLT separated from FWWA in 1996 in order to pursue it's own mission of permanently protecting Northeast Wisconsin's special natural places that contribute and sustain our quality of life.
- In 2005, the Northeast Wisconsin Stormwater Consortium (NEWSC) was created as a subsidiary of FWWA. NEWSC is a network of communities that equitably share resources to cost effectively address stormwater issues and ultimately achieve behavior change, thereby improving watershed health. NEWSC membership has grown from it's original thirteen members and is currently forty-one municipalities strong.

Seeing the driver for watershed compliance options emerge with the signing of the Lower Fox River Total Maximum Daily Load in May of 2012, the Fox-Wolf Watershed Alliance set its sights back on cost effective solutions to improving watershed health. In 2013, FWWA conducted a Feasibility Study on Wisconsin's Adaptive Management Option on behalf of five of the point sources in the Lower Fox River Watershed and in 2014 FWWA staff joined the Great Lakes Commission's Fox P-Trade Project as the regional outreach coordinator.

FWWA staff currently sits on the Brown County Phosphorus Committee, the Winnebago Waterways Project Steering Committee, the Lower Fox River TMDL Agriculture, Outreach, MS4 and Monitoring Committees, the Silver Creek Adaptive Management Advisory Committee, and is involved with point sources in the watershed through regional Chambers of Commerce, and the Lower Fox River Dischargers Association. Partnerships within the watershed have been made, a regulatory driver now exists that will engage point sources in watershed compliance options, now we need to get the ball rolling by installing practices in the watershed that reduce TSS and phosphorus and generate credits.

Plan for timely and successfully achieving project objectives

To ensure project success and timely completion of this project, FWWA has called upon a number of partners in the watershed to share their expertise to carry out the project. FWWA Director will have

monthly check-ins with project partners and hold quarterly project meetings with the project advisory board and project partners.

d. Staff Expertise/Qualifications (Staff expertise or the ability to obtain them)

See Item 8. Other Attachments Form – Resumes or Curriculum vitae of Principal Investigators and Critical Staff for more specific staff experience information

Fox-Wolf Watershed staff have experience in project management, grant tracking, partnership building and watershed outreach and education. A qualified Web Designer with a Geographic Information Systems Management Specialty will be hired in a timely manner to work on this project. The project advisory committee made of Fox-Wolf Board Members, watershed stakeholders and Wisconsin DNR staff has over 100 years of experience working in the watershed with extensive experience in agricultural land conservation, wetlands mitigation, land protection and restoration, conservation planning, and water quality data collection.

The Fox-Wolf Watershed Alliance has extensive history working collaboratively with the other project partners as well as many others in the watershed and throughout the region. The history of successful cooperative projects among the key conservation partners (Outagamie County, Brown County, The Nature Conservancy, Great Lakes Commission, WDNR, and University of Wisconsin) is evidence of their collaborative intent and experience. Partner expertise includes sediment and nutrient management through land conservation, education and outreach with agricultural stakeholders, wetland mitigation, protections and restoration, freshwater conservation and restoration, water quality and biologic monitoring.

Outagamie County LCD has been working on installing land conservation through a variety of state and federal cost share programs since the mid 1980's. The plan for timely completion of this project will be to focus on contacts with landowners of critical sites within the watershed. A good working relationship has already been established with many of the landowners in the watershed through earlier programs. Accomplishments of previous grant funded projects and the many other programs implemented by the Outagamie County LCD would not be possible without a highly trained and qualified staff. The staff of nine employees collectively has over 111 years of Conservation Program experience, which is invaluable when dealing with complex programs and getting conservation implemented at the local level.

Brown County LCD has been working on installing land conservation practice BMP's through a variety of state and federal cost share programs since the 1980. Brown County utilizes a one-on-one contact strategy with landowners to inventory, and assess conservation needs of each individual farm. A good working relationship has already been established with many of the landowners in the watershed through earlier programs. We have also worked diligently to maintain a cooperative relationship with NRCS in coordinating conservation effort and associated dollars county wide. Brown County currently has a staff of 11 employees (including 3 engineers and 3 agronomists) with collective Conservation Program experience totaling over 147 years which is invaluable when dealing with complex programs and getting conservation implemented at the local level.

The Nature Conservancy staff involved with this proposal have over 40 years of proven project, business and conservation management experience. TNC staff involved have extensive conservation experience in partnership building, wetland planning, wetland mitigation, scientific design, agricultural watershed projects, and grant management. Much of this experience has occurred with a Great Lakes watershed focus. In addition, our Wisconsin team works in concert with other TNC scientists with additional expertise in treatment wetland design and monitoring and water fund projects. Access to this knowledge provides additional project resources. Resumes and/or curricula vitae are available upon request.

The Great Lakes Commission (GLC) has a 50-plus year history of leading and assisting with projects to improve water quality and other ecological conditions in the Great Lakes basin through reductions in non-point sources of pollution.

- For more than two decades, our organization has convened the regional Great Lakes Soil Erosion and Sedimentation Task Force to protect and improve water quality in the Great Lakes through financial incentives, information and education, and professional assistance.
- For almost a decade we have been advising and promoting the development of new models for assessing sediment loads from Great Lakes tributaries;
- We have recently initiated a Demonstration Farms project in the Lower Fox River Watershed. Under a Contribution Agreement with NRCS, GLC is working with state and county agencies to identify specific farms where the accelerated installation of innovative conservation practices can demonstrate measurable water quality improvements
- Beginning in 2013 and also under a Contribution Agreement with NRCS, GLC is developing a water quality trading program in the Lower Fox River watershed (*Fox P Trade*) whereby agricultural conservation practices are installed beyond state standards so as to further improve water quality and provide farmers with a long-term non-public source of funding to install and maintain conservation practices. The capacity and lessons learned from Fox P Trade will be directly applied to the work proposed in this project.

The GLC has a history of successful performance as both a federal assistance and grant recipient and manager. The GLC's legal standing as an interstate compact agency, including tax exempt and nonprofit status, makes it eligible to receive grants, contracts and donations from any public or private sector source. In its last fiscal year (2013), the GLC was awarded and managed approximately 65 federal and non-federal grants and contracts totaling over \$6.6 million, ranging in size from \$5,000 to over \$10 million.

5. Education/Outreach.

Project progress and results will be disseminated locally and throughout the Great Lakes Region.

FWWA will be responsible for local outreach. FWWA has a history of education and outreach in the Fox-Wolf Basin, project results will be shared at the annual Fox-Wolf Watershed Conference and monthly at TMDL implementation team meetings. This local outreach will allow for the successes of the Plum Kankapot Land Conservation and the trading that occurs as a result of this project to be replicated throughout the Lower Fox River Watershed and the Fox-Wolf Basin.

GLC will conduct regional webinars in the first year, third year and at the completion of the project. These webinars will convene the winning grantees and their key partners within the Lower Fox, Saginaw and Maumee to share their project challenges, progress, successes and lessons learned with each other and stakeholders throughout the Great Lakes Basin.

UW – Green Bay and USGS will contribute to outreach efforts of the project team. Fermanich and other members of the monitoring team will present regular updates at basin stakeholder meetings and conferences. All cooperative USGS water-quality data and computed loads will be published in annual USGS data reports and stored in the National Water Information System data base (<http://waterdata.usgs.gov/nwis>). One or two final technical reports summarizing the monitoring results will be jointly authored by the project team.

c. DETAILED BUDGET NARRATIVE:

Budget Table

Note: Costs are for a 5-Year Project		EPA Funding	Leverage
Personnel			
Director @ \$33.89/hr x 1,560 hrs/year x 5 years		\$264,342	
Office Manager @ \$19.91/ hr x 520 hrs/year x 5 years		\$69,966	
Computer/GIS \$26.91/hr x 1040 hrs/year x 5 years		\$139,932	
TOTAL PERSONNEL		\$382,092	
Travel			
Operating costs (staff provided vehicle): Estimated at 1,200 miles @ \$0.55 per mile = \$660 per year x 5 years		\$3,300	
TOTAL TRAVEL		\$3,300	
Supplies			
Outreach materials		\$2,500	
Office space and utilities (\$1,800 per year x 5 years)			
TOTAL SUPPLIES		\$2,500	
Contractual			
Lawyer Consultation and Services		\$200,000	
TOTAL CONTRACTUAL		\$200,000	
Other			
Subawards – See Subawards detailed budgets below			
Outagamie County		\$2,370,002	\$1,047,704
Brown County		\$272,629	
The Nature Conservancy		\$61,228	
University of Wisconsin – Green Bay		\$688,800	\$90,093
Great Lakes Commission		\$103,522	
Wisconsin Department of Natural Resources		\$20,000	
TOTAL OTHER		\$3,516,181	
TOTAL FUNDING		\$4,196,221	\$1,137,797
TOTAL PROJECT COST (All Funding)		\$5,334,018	

Budget Narrative

The Fox-Wolf Watershed Alliance looks forward to advancing agricultural TMDL implementation in the watershed and building the capacity to facilitate water quality trading in the Fox River Basin. To complete the tasks identified in the proposal FWWA is requesting funding through GLRI for:

- Personnel – FWWA staff will spend 3120 hours over 5 years to administer the grant, manage the project, build the capacity within our organization to facilitate water quality trading and facilitate trades.
- Travel – Mileage reimbursement for staff to travel to meetings throughout the watershed
- Supplies - Funds to develop outreach materials for the project and for water quality trading
- Contractual – FWWA will contract with a lawyer to review documents and processes as well as determine liability related to brokering water quality trading
- Other – To ensure project success and timeliness, subawards will be provided to project partners. Project partners have provided detailed budget tables for their subawards below.
 - Outagamie County will be providing voluntary cost share. A large portion of this cost share is from a large-scale Targeted Runoff Management (TRM) grant the county has been awarded from the WI Department of Natural Resources for the Plum/Kankapot watershed for 2015-2018. The county will also supply voluntary cost share for project staff and supplies involved with developing the mobile application.

- The University of Wisconsin Green Bay is providing voluntary cost share through a cost match program with USGS.

Sub-Award Detailed Budgets – Note - Costs are for 5 year project

Outagamie County	Sub-award	Leverage
Personnel		
Project Tech II @ \$38,947/year (40hrs/wk) x 5 years	\$194,735	
Project Agronomist @ \$38,947/year (40hrs/wk) x 5 years	\$194,735	
Project Tech II @ \$38,947/year (2.5 hrs/wk) x 5 years		\$12,171
GIS Specialist/Systems Administrator @ \$25.83hr (80 hrs for implementation, 40 hours for annual updates)		\$6,199
TOTAL PERSONNEL	\$389,470	\$18,370
Fringe Benefits		
40% of Salary and Wages (FICA, Retirement & Health Benefits)	\$155,788	\$7,348
TOTAL FRINGE BENEFITS	\$155,788	\$7,348
Travel		
Fuel costs for Project Staff (2 vehicles): Estimated at 4,800 miles per year x 2 vehicles = \$2,400 per year x 5 years	\$12,000	
Operating costs (1 County provided vehicles): Estimated at 4,800 miles x 1 vehicles @ \$0.17 per mile = \$1,632 per year x 3 years		\$4,080
Vehicle Lease: \$5,000 per year x 5 years	\$25,000	
TOTAL TRAVEL	\$37,000	\$4,080
Supplies		
Outreach materials/Brochures/Meeting expenses	\$10,000	
Office space, phone and utilities (Provided by County Tax Levy) (100 sq. ft. x \$16 per sq. ft. = \$1,600 per year x 5 years)		\$8,000
ESRI Mapping Software Suite @ \$60,000/yr (5% dedicated to project)		\$5,000
ArcGIS Online @ \$200/account/year (5 accounts needed)x5 years		\$5,000
TOTAL SUPPLIES	\$10,000	\$18,000
Equipment		
2 - Vertical Till Injectors	\$190,000	
TOTAL EQUIPMENT	\$190,000	
Contractual (BMP Installation) (Leverage provided by TRM grant received by the County)		
35' Stream Buffering on 76 acres (76 acres @ \$3,000/ac)	\$228,000	
50' Stream Buffering in key locations on 58 acres (58 acres @ \$3,000/ac)	\$ 174,000	
Streambank Protection (riprap) – 47,520 feet	\$ 130,500	
Concentrated Flow Area Seeding – 128 acres (128 acres@ \$35/acre = \$4,480)	\$4,480	
Cover Crop – Aerial Application over standing silage corn 847 acres @ \$53/acre x 4 years	\$179,564	
6 - ½ acre to 1 acre treatment wetlands	\$90,000	
Wisconsin DNR TRM Grant awarded to county to install land conservation practices in the Plum & Kankapot Creeks.		\$999,906
Smart phone application developer	\$25,000	
TOTAL CONTRACTUAL	\$ 831,544	\$999,906
Other		

35' Stream Buffering One Time Incentive Payment 76 acres @ \$1,000 per acre	\$76,000	
35' Stream Buffering Annual Incentive Payment 76 acres @ \$500 per acre x # of years	\$114,000	
50' Stream Buffering One Time Incentive Payment 58 acres @ \$3,000 per acre	\$87,000	
50' Stream Buffering Annual Incentive Payment 58 acres @ \$750 per acre x # of years	\$130,500	
Concentrated Flow Area Seeding Annual Incentive Payment 128 acres @ \$100/ac x 5	\$64,000	
Cover Crop – Aerial Application over standing silage corn – Annual Incentive Payment 847 acres @ \$25/acre x 4 years	\$84,700	
Air Strip Enhancement	\$200,000	
TOTAL OTHER	\$756,200	
TOTAL FUNDING	\$2,370,002	\$1,047,706

Brown County	Sub-award	Leverage
Personnel		
Project Tech II @ \$38,947/year (40hrs/wk) x 5 years	\$194,735	
TOTAL PERSONNEL	\$194,735	
Fringe Benefits		
40% of Salary and Wages (FICA, Retirement & Health Benefits)	\$77,894	
TOTAL FRINGE BENEFITS	\$77,894	
TOTAL FUNDING	\$272,629	

Great Lakes Commission	Sub-award	Leverage
Personnel		
(1) GLC Personnel	\$46,684	
TOTAL PERSONNEL	\$46,684	
Fringe Benefits		
45% of Salary and Wages (Description of Fringe)	\$21,008	
TOTAL FRINGE BENEFITS	\$21,008	
Travel		
2 out of state trips for Regional Workshops \$1200 per trip	\$2,400	
3 out of state trips for training of FWWA staff \$1200 per trip	\$3,600	
TOTAL TRAVEL	\$6,000	
Supplies	\$300	
TOTAL SUPPLIES	\$300	
Other		
Phone (including webinar services)	\$500	
Press Releases	\$200	
TOTAL OTHER	\$700	
Total Direct Costs	\$74,692	
Indirect Costs (42.59% of salary and fringe costs)	\$28,830	
TOTAL FUNDING	\$103,522	

The Nature Conservancy	Sub-award	Leverage
Personnel		

Green Bay Project Director	\$20,150	
Dir Science or Conservation Ecologist	\$9,350	
TOTAL PERSONNEL	\$29,500	
Fringe Benefits 40% of salary	\$12,390	
TOTAL FRINGE BENEFITS	\$12,390	
Travel	\$3,500	
TOTAL TRAVEL	\$3,500	
Supplies – outreach/communication fact sheet	\$4,600	
TOTAL SUPPLIES	\$4,600	
INDIRECT COSTS 22.48% of salary+fringe	\$11,238	
TOTAL FUNDING	\$61,228	

University of Wisconsin Green Bay (UWGB)	Sub-award	Leverage
Personnel		
Project Director (fixed;summer)	\$11,000	
Co-PI Watershed Analyst (Acad. Staff 10% yrs 1&2; 20% yrs 3-5)	\$35,585	
Grad Student (hourly; \$15.00/hr; 50 hrs yr 1; 100 hrs yr 2, 400 hrs yrs 3-5)	\$20,250	
Students (hourly; \$12.50/hr, 120 hrs yr1; 150 hrs yr2; 200 hrs yrs 3-5)	\$10,875	
TOTAL PERSONNEL	\$80,710	
Fringe Benefits		
Faculty 52% increase per year = 1%	\$5,945	
Academic Staff increase per year = 1%	\$20,994	
Grad Student 3.5%, increase to 4% years 4 & 5	\$769	
Undergraduates 3.5%, increase to 4% years 4 & 5	\$406	
TOTAL FRINGE BENEFITS	\$28,114	
Travel		
Project (field work, local meetings)	\$8,252	
TOTAL TRAVEL	\$8,252	
Supplies		
General (lab, bottles, chemicals, field, ect.)	\$7,000	
Turbidity probe, loggers, auto samplers, flumes (2 sets)	\$22,000	
Poster printing	\$250	
TOTAL SUPPLIES	\$29,250	
Other Direct Costs		
USGS Subcontract (Plum and W. Plum; Yr 1 inc. equipment)	\$95,375	\$23,843
USGS Subcontract (treatment wetlands; Yr 2 inc. eqpmt, yr 5 inc reporting)	\$265,000	\$66,250
Analytical Lab costs Plum stations (\$11,700 base; 1% inc for Years 4&5)	\$46,917	
Analytical Lab costs 2 edge-of-field sites (24 samples/site * 2 * \$43.50)	\$8,352	
Analytical Lab costs treatment wetlands (80*3 pts*2 wetlands=480 tot; 1/2 w/DP)	\$42,450	
Other (equip. repair, printing, copying, etc..)	\$1,687	
TOTAL OTHER DIRECT COSTS	\$490,784	
Total Direct Costs	\$637,109	
Total Indirect Costs (47.5% of Salaries and Fringe Benefits)	\$38,260	
TOTAL FUNDING	\$688,800	\$90,093

Expeditious Spending and Sufficient Progress in the use of GLRI Funds: Project team will check in with project manager monthly to discuss progress to date and upcoming plans. The Fox-Wolf Watershed Alliance will call on additional partners as needed to ensure timely success of the project.

BROWN COUNTY POSITION DESCRIPTION

POSITION TITLE: AGRONOMIST TECHNICIAN
REPORTS TO: COUNTY CONSERVATIONIST
DEPARTMENT: LAND AND WATER CONSERVATION

JOB SUMMARY

Provides technical assistance to county landowners related to the adaptation and enforcement of conservation tillage, nutrient management practices, and integrated pest management practices along with implementation of federal, state and county standards and ordinances.

ESSENTIAL DUTIES

Develop programs to provide information, education, and technical assistance to landowners regarding the use of conservation tillage systems and nutrient management practices to ensure compliance with State Ag Performance Standards and local ordinances.

Conduct on-site visits with landowners to determine current compliance status with all applicable County, State and Federal ordinances or standards and provides the necessary technical assistance and guidance to help landowners achieve compliance.

Maintains accurate data on crop field tillage, rotations and residue management results and reviews them with the landowner/operators.

Determine landowner eligibility for the Working Lands Initiative Program based on present cropland management and current soil erosion prediction model calculations using SNAP-Plus and RUSLE2.

Work with landowners to develop conservation plans that maintain compliance with the Working Lands Initiative Program requirements and state and county standards and ordinances.

Annually review nutrient management plans submitted by landowners to ensure compliance with state and local programs and ordinances, specifically NRCS Code 590.

Ensure landowners are provided sufficient and accurate information and technical support to correctly implement nutrient management, and other soil and water conservation practices to ensure compliance with applicable State Ag-Performance Standards and county ordinances.

Develop winter spreading plans.

Develop cost-share agreements with landowners for nutrient management planning. Ensures financial and administrative procedures are completed; maintains costs of agreements, amendments, cost share calculations, funding/grant proposals, project and cost certifications.

Ensure that working relationships are well maintained with all landowners, agencies, and governmental units.

NON-ESSENTIAL DUTIES

Performs related functions as assigned.

MATERIALS AND EQUIPMENT USED

Computer – MS Office, ArcView

Vehicle
General Office Equipment

MINIMUM QUALIFICATIONS REQUIRED:

Education and Experience:

B.S. or Associate Degree in Agronomy, Natural Resource Management, Soil Science, Watershed Management or a related field of study or a combination of training and direct experience.

5 years WI Certified Crop Advisor (CCA) experience, or equivalent, in an Agronomy related position with knowledge of conservation tillage, residue management, nutrient management, and current farming practices.

WI Agronomic certification or equivalent

RUSLE2 and SNAP-Plus computer model experience required.

ArcGIS experience preferred.

Licenses and Certifications:

Valid Driver's License

WI Agronomic certification (CCA, ARCPACS, or NAICC)

WI Commercial Pesticide Applicator certification (preferred)

USDA-NRCS Conservation Planner certification (preferred)

Knowledge, Skills, and Abilities:

Thorough knowledge and ability to apply principles of soil erosion control methods, and nutrient management.

Ability to interpret and analyze soil test reports.

Ability to investigate and evaluate animal waste ordinance violations and report finds clearly and concisely to both the department and Corporation Counsel.

Ability to use computers and applicable software including spreadsheet, word processing, RUSLE2, SNAP-Plus and ArcView.

Possess good mathematical skills.

Ability to interpret aerial photography, aerial slides, soils maps, USGS quadrangles, and to use in-field measuring devices.

Knowledge of programs and responsibilities of the County Land and Water Conservation Department; USDA Natural Resource Conservation Service; WI Dept. of Natural Resources; and WI Dept. of Agriculture, Trade and Consumer Protection; US EPA; UW Extension; and non-government organizations.

Ability to understand and apply soil and water resource management planning methods.

Knowledge of Wisconsin State Statutes regarding conservation programs administered by the County and other state soil and water programs.

Knowledge of County water and soil standards, DNR and DATCP programs and reporting procedures.

Knowledge of County and township zoning ordinances.

Knowledge of the Brown County Code of Ordinances.

Knowledge of agronomy, animal husbandry/biology, farming practices, nutrient management and soil sciences of the economics of conservation practices.

Ability to analyze data and formulate solutions to erosion and conservation problems.

Ability to prepare and give presentations through training sessions with associations, community groups, schools, governmental entities and professionals regarding nutrient management and conservation practices.

Ability to promote and persuade landowners to use proven conservation ideas.

Ability to apply for grants through both state and federal agencies.

Ability to address hostile citizens and employees in a tactful manner.

Ability to establish and maintain effective working relationships with employees, landowners, contractors, government officials, and the public.

Ability to communicate effectively both orally and in writing.

Physical Demands:

Ability to walk long distances in fields, along uneven terrain.

Intermittent sitting, standing, and walking; occasional driving.

Lifting 30 pounds maximum with frequent lifting and/or carrying of objects weighing up to 20 pounds.

Withstanding temperature changes in the work environment.

Distinguishing people or objects at varied distances under a variety of light conditions.

Distinguishing sounds at various frequencies and volumes.

Tolerating exposure to outside/site elements such as heat, cold, water, mud, animal waste, dust, pollen and fumes.

New: 01/01/14

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 03/09/15

REQUEST TO: Land Conservation Subcommittee
Planning, Development & Transportation Committee

MEETING DATE: 03/23/15

REQUEST FROM: Warren Kraft
Human Resources Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution Regarding Change in Table of Organization for the Land and Water Conservation Department (Agronomist Technician)

ISSUE/BACKGROUND INFORMATION:

There is an opportunity for the Land and Water Conservation department to accept grant funding to participate in the *Targeting Outcome-Based Sediment Reduction in the Lower Fox Watershed* project.

ACTION REQUESTED:

Add a grant funded 1.00 FTE Agronomist Technician to the Land and Water Conservation table of organization to complete the work required in the grant.

FISCAL IMPACT:

NOTE: *This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.*

11. Is there a fiscal impact? ☒ Yes ☐ No

a. If yes, what is the amount of the impact? \$55,091 (4/1/15 – 12/31/15) / \$73,454 annually

b. If part of a bigger project, what is the total amount of the project? \$_____

c. Is it currently budgeted? ☐ Yes ☒ No

1. If yes, in which account? _____

2. If no, how will the impact be funded?

Through a grant applied for by the Fox Wolf Watershed Alliance on behalf of Outagamie, Calumet and Brown counties for the five year project beginning in 2015.

☒ **COPY OF RESOLUTION OR ORDINANCE IS ATTACHED**

No. 10j -- TAKEN OUT OF ORDER.

No. 10k -- **ORDINANCE TO AMEND SECTION 3.09 BROWN COUNTY LIBRARY BOARD**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF BROWN DOES ORDAIN AS FOLLOWS:

Section 1 - Section 3.09 of the Brown County Code entitled, "Library Board," is hereby amended as follows:

3.09 (1) A County Library Board is hereby created in accordance with the Wisconsin Statutes, Section 43.57.

(2) The Brown County Library Board **may give preference to shall include**** an appointment of a County Board Supervisor to serve co-terminus on the Education and Recreation Committee and the Library Board.

Section 2 - This Ordinance shall become effective upon passage and publication pursuant to law.

Respectfully submitted,
EXECUTIVE COMMITTEE

Fiscal Note: This resolution does not have a fiscal impact and therefore does not require an appropriation from the General Fund.

** Amended as per the County Board on 4/15/2015.

Authored by: Corporation Counsel

A motion was made by Supervisor Evans and seconded by Supervisor Kay **"to receive and place on file"**. Vote taken. Roll Call #10k(1):

Ayes: Hoyer, Evans, Kaye, Katers, Clancy, Campbell, Fewell

Nays: Sieber, De Wane, Nicholson, Gruszynski, Haefs, Erickson, Zima, Buckley, Landwehr, Dantine, La Violette, Kaster, Van Dyck, Jamir, Robinson, Moynihan, Blom, Schadewald, Lund

Total Ayes: 7 Total Nays: 19

Motion defeated.

A motion was made by Supervisor Van Dyck and seconded by Supervisor Gruszynski **"to adopt"**.

A motion was made by Supervisor Fewell and seconded by Supervisor Evans **"to delete the word 'shall' and replace with 'preference'."** Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Zima and seconded by Supervisor Nicholson **"to adopt the above ordinance as amended"**. Vote taken. Roll Call #10k(2):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Haefs, Erickson, Zima, Evans, Kaye, Landwehr, Dantine, La Violette, Katers, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Fewell
Nays: Gruszynski, Buckley

Total Ayes: 24 Total Nays: 2

Motion carried.

Approved by: \s\ Troy Streckenbach, County Executive Date: 4/20/2015
Approved by: \s\ Sandra L. Juno, County Clerk Date: 4/22/2015
Approved by: \s\ Patrick Moynihan, Jr., Board Chairman Date: 4/21/2015

ATTACHMENT TO RESOLUTION #10K

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: April 15, 2015
REQUEST TO: Brown County Board of Supervisors
MEETING DATE: April 15, 2015
REQUEST FROM: Executive Committee

REQUEST TYPE: ☐ New resolution ☐ Revision to resolution
☐ New ordinance ☒ Revision to ordinance

TITLE: An Ordinance to Amend Section 3.09 Brown County Library

ISSUE/BACKGROUND INFORMATION:

This is an amendment to the Ordinance as to the membership of the Library Board that one of the appointments shall be a County Board Supervisor who is to serve co-terminus on the Education and Recreation Committee and the Library Board.

ACTION REQUESTED:

The Executive Committee requests support from the County Board on this ordinance amendment.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☐ No
- a. If yes, what is the amount of the impact? \$ _____
- b. If part of a bigger project, what is the total amount of the project? \$ _____
- c. Is it currently budgeted? ☐ Yes ☐ No
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

No. 10L -- **ORDINANCE TO AMEND SECTION 3.21 BROWN COUNTY NEVILLE MUSEUM GOVERNING BOARD**

THE COUNTY BOARD OF SUPERVISORS OF THE COUNTY OF BROWN DOES ORDAIN AS FOLLOWS:

Section 1 - Section 3.21 of the Brown County Code entitled, "Brown County Museum Governing Board," is hereby amended as follows:

3.21 (1) The governing body of the Neville Public Museum with regard to operations, administration and control shall be composed of a seven (7) member board, whose membership shall consist of not less than three (3) nor more than four (4) County Board Supervisors, ~~of which~~ preference will be given to one County Board Supervisor shall who may** serve co-terminus on the Education and Recreation Committee and the Museum Board, and not less than three (3) nor more than four (4) citizens at large, depending on the number of supervisors appointed, and at least two (2) of the citizen members shall be appointed from a list of not less than five (5) names submitted by the Museum Corporation. These appointments shall be made by the County Executive and shall be subject to County Board confirmation.

Section 2 - This Ordinance shall become effective upon passage and publication pursuant to law.

Respectfully submitted,
EXECUTIVE COMMITTEE

Fiscal Note: This resolution does not have a fiscal impact and therefore does not require an appropriation from the General Fund.

** Amended as per the County Board on 4/15/2015.

Authored by: Corporation Counsel

A motion was made by Supervisor Hoyer and seconded by Supervisor Evans **"to delete the word 'shall' and replace with 'preference'."** Voice vote taken. Motion carried unanimously with no abstentions.

A motion was made by Vice Chair Lund and seconded by Supervisor Sieber **"to adopt the above ordinance as amended"**. Vote taken. Roll Call #10L(1):

Ayes: Sieber, De Wane, Nicholson, Hoyer, Haefs, Erickson, Zima, Evans, Kaye, Landwehr, La Violette, Katers, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Fewell

Nays: Gruszynski, Buckley, Dantine

Total Ayes: 23

Total Nays: 3

Motion carried.

Approved by: \s\ Troy Streckenbach, County Executive
Approved by: \s\ Sandra L. Juno, County Clerk
Approved by: \s\ Patrick Moynihan, Jr., Board Chairman

Date: 4/20/2015
Date: 4/22/2015
Date: 4/21/2015

ATTACHMENTS TO RESOLUTION #10L

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: April 15, 2015
REQUEST TO: Brown County Board of Supervisors
MEETING DATE: April 15, 2015
REQUEST FROM: Executive Committee
REQUEST TYPE: ☐ New resolution ☐ Revision to resolution
☐ New ordinance ☒ Revision to ordinance

TITLE: An Ordinance to Amend Section 3.21 Brown County Neville Museum Governing Board

ISSUE/BACKGROUND INFORMATION:

This is an amendment to the Ordinance as to the membership of the Neville Museum Board that one of the appointments shall be a County Board Supervisor who is to serve co-terminus on the Education and Recreation Committee and the Neville Museum Board.

ACTION REQUESTED:

The Executive Committee requests support from the County Board on this ordinance amendment.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. Is there a fiscal impact? ☐ Yes ☐ No
- a. If yes, what is the amount of the impact? \$_____
- b. If part of a bigger project, what is the total amount of the project? \$_____
- c. Is it currently budgeted? ☐ Yes ☐ No
1. If yes, in which account? _____
2. If no, how will the impact be funded? _____

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

No. 11 -- CLOSED SESSION. No Closed Session.

No. 12 -- SUCH OTHER MATTERS AS AUTHORIZED BY LAW.

Late Communication:

No. 12a -- FROM SUPERVISOR ZIMA RE: REQUESTING THAT HUMAN RESOURCES DEPARTMENT PROVIDE EACH STANDING COMMITTEE STATISTICAL INFORMATION AS TO WHAT THE COUNTY EMPLOYEE TURNOVER RATE IS BY DEPARTMENT AND THE CORRESPONDING REASONS FOR TURNOVER.

Refer to Administration, Education & Recreation, Executive, Human Services, Land Conservation, Planning, Development & Transportation and Public Safety Committees.

No. 13-- BILLS OVER \$5,000 FOR PERIOD ENDING MARCH 31, 2015

A motion was made by Supervisor Gruszynski and seconded by Supervisor Hoyer **“to pay the bills for the period ending March 31, 2015”**. Voice vote taken. Motion carried unanimously with no abstentions.

No. 14 -- CLOSING ROLL CALL

Present: Sieber, De Wane, Nicholson, Hoyer, Gruszynski, Haefs, Erickson, Zima, Evans, Kaye, Buckley, Landwehr, Dantine, La Violette, Katers, Kaster, Van Dyck, Jamir, Robinson, Clancy, Campbell, Moynihan, Blom, Schadewald, Lund, Fewell

Total Present: 26

**No. 15 -- ADJOURNMENT TO WEDNESDAY, MAY 20, 2015, AT 7:00 P.M.,
LEGISLATIVE ROOM #203, CITY HALL, 100 NORTH JEFFERSON STREET,
GREEN BAY, WISCONSIN**

A motion was made by Supervisor Campbell and seconded by Supervisor Landwehr **“to adjourn to the above date and time”**. Voice vote taken. Motion carried unanimously with no abstentions.

Meeting adjourned at 11:15 p.m.

ls\ Sandra L. Juno
SANDRA L. JUNO
Brown County Clerk